



CITY COUNCIL MEETING
City Council Chambers at the Mapleton Fire Station
Tuesday April 16th, 2024
4:30 p.m.

Mayor : Jeff Annis

Council members: Bill Vait, Kenneth Warner, Evan Masters, and Mike Braaten

Junior Council: Jackson Walters

Roll Call

Pledge of Allegiance

Approval of Agenda

Consent Agenda

The following items are considered routine or non-controversial by the Council and will be approved with one motion. There will be no separate discussion of these items unless a council member, city staff or citizen so requests, in which case the item (s) will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- A. Minutes 4-2-24
- B. Bills
- C. Building Permits- C Wilde, C Rigdon
- D. Monthly Department Reports
- E. Mayor Minute
- F. Dare Letter
- G. Emergency Operation Plan- Working Draft

Community comment

Anyone addressing the council should limit the discussion to 2 minutes. The council will likely place the issue on the next agenda and no action is expected at the current meeting.

Council Comment

Councilors wishing to address the Council members concerning matters pertaining to this agenda as well as any other matters of City concern should ask to be recognized by the mayor at this time. All presenting items of consideration shall address the City Council and present staff as a whole, and shall not direct comments to individual Council members, attempt to engage Council Members or present staff in conversation, or solicit a Council Member or present staff to respond to the speaker's comments. No action will be taken on items discussed during this time. If more time is needed, councilors should be concerned to appropriate city staff. All speakers are limited to 5 minutes each.

Abdo- Presenting 2023 Audit

Unfinished Business:

- A. Strategic Plan – Robert Harris
- B. Economic Development Plans – Robert Harris

New Business:

- A. Resolution 27-04-24 Bartender
- B. Volunteer Policy
- C. Human Resources Committee

Adjourn

CITY OF MAPLETON

COUNCIL MINUTES

Tuesday, April 2, 2024

Members present: Braaten, Vait, Masters, Warner, and Annis. Absent: Junior Councilor Walters.

Staff members present: City Clerk Duncanson, Finance Officer Olsen, Police Chief Honsey

Others present: Hannah Hassler-Maple River Messenger, Chad Ostermann-M&M Insurance

Mayor Annis called the council meeting to order at 4:30 p.m. in the Council Chambers at the Mapleton Fire Station

Pledge of Allegiance

All present stood and said the Pledge of Allegiance to the flag.

Agenda

Councilor Warner moved, and Councilor Vait seconded to adopt the agenda. All present voted in favor thereof. Motion carried.

Consent Agenda

Mayor Annis requested Police update of All Pets be moved to new business item F and Monthly Department Reports be moved to New Business item G. Councilor Vait moved, and Councilor Braaten seconded to adopt the consent agenda as follows. All present voted in favor thereof. Motion carried.

- A. Minutes 3-6-24
- B. Bills totaling \$130,523.12 and \$171,139.15.
- C. Zoning Permits
- D. Mayor Minute
- E. Fire Hydrant Flushing
- F. Police squad car update
- G. Letter from Maple River Heritage
- H. Mayor Clerk Meeting

Community Comment

No one was present for Community Comment.

Council Comment

Mayor Annis noted that the speed trailer arrived. He also talked about severe weather awareness month. He felt that we should put more focus on severe weather awareness month as a community. Mayor Annis also asked if there was a plan in case of an emergency. Finance Officer Olsen noted that there was one that she had been working on updating.

Town & Country Day Update: Coleen Lindemann

Coleen Lindemann gave an update of the happenings during Town and Country Days. She thanked the council for their continued support and to the Muni for their participation.

Insurance Update: Chad Ostermann

Chad Ostermann explained the city's 2024 insurance package. Councilor Vait moved, and Councilor Warner seconded to waive the tort limit and purchase the excess umbrella liability. All present voted in favor thereof. Motion carried.

Unfinished Business

A. Resolution 22-04-24 Bartender

City Clerk Duncanson noted that the recent hires have all quit and we need more bartenders. **Councilor Masters moved, and Councilor Braaten seconded to adopt Resolution 22-04-24 hiring Kristin Theis as a part time bartender. Roll call vote: Aye: Braaten, Vait, Warner, Masters and Annis. Nay: none. Motion carried.**

New Business

A. Investment Policy Update

City Clerk Duncanson explained that the authority was changed from the City Administrator to the fiancé committee. Everything else in the policy remained the same. **Councilor Vait moved, and Councilor Braaten seconded to adopt the investment policy. All present voted in favor thereof. Motion carried.**

B. Resolution 23-04-24 Authorized Signers

City Clerk Duncanson explained that the city needed to update the list of authorized signers on both the 4M Fund and Franklin Templeton investments. **Councilor Masters moved, and Councilor Vait seconded to adopt Resolution 23-04-24 approving authorized signer from 4M fund and Franklin investment. Roll call vote: Aye: Braaten, Vait, Masters, and Warner. Nay: none. Abstain: Annis. Motion carried.**

C. Resolution 24-04-24 Software update

Finance Officer Olsen explained that support for the current water meter reader will be discontinued soon. Thus, upgrading to Neptune 360 was necessary. She also reported that the belt clip is currently not working, and the support needs to be renewed on it so it can get fixed. **Councilor Braaten moved, and Councilor Warner seconded to adopt Resolution 24-04-24 approving updating Neptune 360 water meter software. Roll call vote: Aye: Braaten, Vait, Masters, Warner, and Annis. Nay: none. Motion carried.**

D. Resolution 25-04-24 Crack Sealing

City Clerk Duncanson explained this is for bi-annual crack sealing to help prolong the life of the streets. **Councilor Vait moved, and Councilor Warner seconded to adopt Resolution 25-04-24 approving the crack sealing quote from MP Asphalt. Roll call vote: Aye: Braaten, Vait, Masters, Warner, and Annis. Nay: none. Motion carried.**

E. Credit Card

City Clerk Duncanson explained staff was asked to investigate giving a credit card to a contractor. Responses received from the city attorney and the city auditor did not recommend giving a city credit card to a contractor. They also cited Minnesota State Statutes, and the Minnesota State Auditor. Councilor Vait asked if there was a way to streamline the reimbursement process. Mayor Annis wanted to find a way for the city to not be charged sales tax. Police Chief Honsey noted that if product was purchased where the city has accounts set up, then tax wouldn't be charged. However, contractors of the city still pay sales tax.

F. Resolution 26-04-24 Dog License

Police Chief Honsey explained the new All Pets agreement contained language that the police department would limit the number of animals that are impounded. There are also several in town that aren't licensed, and a low number of licensed dogs have their license tag on them. Police Chief Honsey would like to see as many dogs in town microchipped as possible so that it is easier to find the owners and verify current rabies shot information. He recommends waiving the dog license fee if dogs are microchipped. Police Chief Honsey is working with All Pets to do a microchip clinic at a reduced price. He did not have enough details yet to report on the specifics. Council members felt the waiving of the license fee was not enough of an incentive to get dogs microchipped as the microchipping cost was more expensive than the dog license fee.

Police Chief Honsey noted that if the owners of a dog are not found and the dog is impounded, then it is much more expensive to pay the impound fee. Police Chief Honsey noted that the included ordinance changes would need to be approved at a future meeting if the council was willing to approve waiving the dog license fee for microchipped dogs. Mayor Annis recommended tabling discussion until everything was put together into a complete packet for approval. Mayor Annis asked if residents who don't give updated rabies information or have their dog licensed can receive a fine. Police Chief Honsey asked the council to let him know if there were any changes they would like to make to the ordinance. **Councilor Masters moved, and Councilor Braaten seconded to adopt Resolution 26-04-24 approving 2024 Dog License Fee. Roll call vote: Aye: Braaten, Vait, Masters, Warner, and Annis. Nay: none. Motion carried.**

G. Department Reports

Mayor Annis asked about the employee wellness program. City Clerk Duncanson explained that it is through South Central Service Coop. The city has received money to promote healthy activities and healthy snacks. Finance Officer Olsen talked about the app that is only for employees who are on the city's health insurance.

Mayor Annis recessed the council meeting at 5:32 pm. The council reconvened at the Mapleton Community Center for a facility tour. Councilor Vait moved, and Councilor Braaten seconded to adjourn the meeting. All present voted in favor thereof. Motion carried. Mayor Annis adjourned the meeting at 6:08 p.m.

Recorded by Sarah Olsen.

Jeff Annis, Mayor

Amber Duncanson, City Clerk

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***Check Detail Register©**

Batch: 040324PAY,BW 7 24

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Checking					
27369 e	04/12/24	MN CHILD SUPPORT PAYMENT CTR			
G 101-21760		Child Support	\$264.42		bw 7 24 child support-mn child support
		Total	\$264.42		
27370 e	04/12/24	EXECUTIVE DIRECTORS P.E.R.A.			
G 101-21704		PERA	\$5,265.34		bw7 pension-pera
		Total	\$5,265.34		
27371 e	04/12/24	MN DEPARTMENT OF REVENUE			
G 101-21702		State Withholding	\$1,010.83		bw7 st withhold-mn dept rev
		Total	\$1,010.83		
27372 e	04/12/24	NATIONWIDE RETIREMENT SOLUTION			
G 101-21707		NATIONWIDE	\$800.00		bw7 24 retirement-nationwide retirement
		Total	\$800.00		
27373 e	04/12/24	INTERNAL REVENUE SERVICE			
G 101-21701		Federal Withholding	\$1,885.22		bw7 fed/fica-irs
G 101-21703		FICA Tax Withholding	\$3,034.10		bw7 fed/fica-irs
		Total	\$4,919.32		
27374 e	04/12/24	WEX Health, Inc.			
E 101-41400-130		Employer Paid Ins (GENE	\$2.75	1931689	EMP HEALTH-WEX
		Total	\$2.75		
27375 e	04/12/24	KASEYA US LLC			
E 609-00000-300		Professional Srvs (GENE	\$200.00		March POS-Kaseya
		Total	\$200.00		
27376 e	04/12/24	ATM			
G 609-11501		ATM Receivable	\$5,080.00		REFILL-ATM
		Total	\$5,080.00		
27377 e	04/12/24	ATM			
G 609-11501		ATM Receivable	\$4,700.00		Refill-ATM
		Total	\$4,700.00		
27378 e	04/12/24	ATM			
G 609-11501		ATM Receivable	\$3,460.00		REFILL-ATM
		Total	\$3,460.00		
27379 e	04/12/24	ATM			
G 609-11501		ATM Receivable	\$1,760.00		Refill-ATM
		Total	\$1,760.00		
31078	04/02/24	US POST OFFICE			
E 601-00000-322		Postage	\$115.04		water postage-us post office
		Total	\$115.04		
31079	04/03/24	US POST OFFICE			
E 601-00000-322		Postage	\$266.03		Water Bills postage-Post Office

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$266.03		
31081	04/12/24	ALLTRAFFIC SOLUTIONS			
E 204-42100-500		Capital Outlay (GENERAL	\$9,994.47	SIN040164	SPEED TRAILER-ALLTRAFFIC
Total			\$9,994.47		
31082	04/12/24	AT&T MOBILITY			
E 101-43100-500		Capital Outlay (GENERAL	\$342.96		PW Tablet-At&t
E 602-00000-500		Capital Outlay (GENERAL	\$342.96		pw tablet-AT&T
E 601-00000-500		Capital Outlay (GENERAL	\$342.97		pw tablet-AT&T
E 101-42100-321		Telephone	\$179.00		police cell phones-AT&T
E 101-42100-433		CIS-COUNTY FEES	\$76.46		police car access-AT&T
Total			\$1,284.35		
31083	04/12/24	BLUE EARTH COUNTY TAXES			
E 207-00000-318		Property Taxes	\$1,494.00		CHILD CARE Tax-BEC TaxpayerServices
Total			\$1,494.00		
31084	04/12/24	BLUE EARTH COUNTY TAXES			
E 101-41000-318		Property Taxes	\$127.41		CD57 PROPERTY TAX-BEC TAXPAYERS
Total			\$127.41		
31085	04/12/24	BLUE EARTH COUNTY TAXES			
E 101-41000-318		Property Taxes	\$5.50		CD57 -BEC TAXPAYERS
Total			\$5.50		
31086	04/12/24	BLUE EARTH COUNTY TAXES			
E 101-41000-318		Property Taxes	\$32,979.84		CD 57 assessment-BEC Taxpayer
Total			\$32,979.84		
31087	04/12/24	BLUE EARTH COUNTY TAXES			
E 101-41000-318		Property Taxes	\$485.15		Curling Club Property Tax-BEC Taxpayer Services
Total			\$485.15		
31088	04/12/24	BLUE EARTH COUNTY-ADMIN			
E 101-45000-264		Firework Expenses	\$25.00		Fireworks permit-BEC Admin
Total			\$25.00		
31089	04/12/24	BLUE EARTH CTY SHERIFF'S DEPT			
E 101-42100-402		Records & Evidence	\$406.50		1st Qtr Retention-BEC Sheriff dept
Total			\$406.50		
31090	04/12/24	BORDEN, CHRISTINE			
E 101-42200-331		Travel & SchoolExpenses	\$97.76		FD Training-Borden, Christine
E 101-42300-331		Travel & SchoolExpenses	\$97.77		FD Training-Borden, Christine
Total			\$195.53		
31091	04/12/24	CEDA			
E 230-00000-300		Professional Svcs (GENE	\$12,150.00		2nd qtr support-CEDA
Total			\$12,150.00		
31092	04/12/24	CENTRAL FARM SERVICE			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-42200-212		Motor Fuels	\$212.87		FD March Bill-CFS
E 101-42300-212		Motor Fuels	\$212.88		fire motor fuel=cfs
E 101-43100-212		Motor Fuels	\$360.11		SD March Bill-CFS
E 101-43100-212		Motor Fuels	\$244.60		PW Gas-Central Farm Service
E 101-42100-212		Motor Fuels	\$472.95		PD Gas-Central Farm Service
Total			\$1,503.41		
31093	04/12/24	CHAFFEE, HUNTER			
E 101-43100-321		Telephone	\$8.34		April Cell Pone-Chaffee, H
E 601-00000-321		Telephone	\$8.33		April Cell Pone-Chaffee, H
E 602-00000-321		Telephone	\$8.33		April Cell Pone-Chaffee, H
Total			\$25.00		
31094	04/12/24	CITY OF MAPLETON			
E 101-41400-382		Water Utilities	\$89.76		Water Bills-City of Mapleton
E 609-00000-382		Water Utilities	\$269.27		Water Bills-City of Mapleton
E 207-00000-382		Water Utilities	\$162.97		Water Bills-City of Mapleton
E 101-43100-382		Water Utilities	\$75.95		Water Bills-City of Mapleton
E 101-45500-382		Water Utilities	\$52.21		Water Bills-City of Mapleton
E 101-42200-382		Water Utilities	\$64.66		Water Bills-City of Mapleton
E 205-00000-382		Water Utilities	\$346.30		Water Bills-City of Mapleton
Total			\$1,061.12		
31095	04/12/24	COMPUTER TECHNOLOGY SOLUTIONS			
E 101-41000-207		Computer Supplies	\$377.11	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 101-41400-207		Computer Supplies	\$835.02	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 101-42100-207		Computer Supplies	\$323.23	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 101-42200-207		Computer Supplies	\$134.68	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 101-42300-207		Computer Supplies	\$134.68	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 101-43100-207		Computer Supplies	\$242.42	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 101-45200-207		Computer Supplies	\$53.87	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 601-00000-207		Computer Supplies	\$188.55	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 602-00000-207		Computer Supplies	\$134.68	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 609-00000-207		Computer Supplies	\$269.36	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 101-41310-207		Computer Supplies	\$12.99	MSP135017	APRIL FIREWALL & BACKUP-CTS
E 101-41110-207		Computer Supplies	\$51.97	MSP135017	APRIL FIREWALL & BACKUP-CTS
Total			\$2,758.56		
31096	04/12/24	Consolidated Communications			
E 609-00000-321		Telephone	\$31.11		LS tv April-Consolidated Communications
Total			\$31.11		
31097	04/12/24	CRYSTEEL DIST. INC			
E 204-43100-500		Capital Outlay (GENERAL	\$9,369.00	L34495B	23 F350 Blade Crate-Crysteel
Total			\$9,369.00		
31098	04/12/24	DAHLHEIMER BEVERAGE			
E 609-00000-252		Beer For Resale	\$1,080.20	2146179	Beer-Dahlheimer
E 609-00000-252		Beer For Resale	(\$34.00)	2146452	Beer-Dahlheimer
Total			\$1,046.20		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
31099	04/12/24	DRAFT SERVICES			
E 609-00000-300		Professional Svcs (GENE	\$50.00		Beer Lines Cleaned-Draft Services
		Total	\$50.00		
31100	04/12/24	DUNCANSON, AMBER			
G 101-21706		Flex One	\$624.09		FLEX-DUNCANSON, A
E 101-41400-321		Telephone	\$25.00		April Cell Phone-Duncanson, A
		Total	\$649.09		
31101	04/12/24	EMERGENCY MEDICAL PRODUCTS IN			
E 101-42300-202		Medical Supplies	\$200.14		med supply-emergency medical
E 101-42200-202		Medical Supplies	\$200.14	2626439	Restock supplies-Emergency Medical Products
		Total	\$400.28		
31102	04/12/24	GALLS INCORPORATED			
E 101-42100-404		Repairs/Maint Machinery/	\$69.88	027488219	PD Window Punchw/pocket clip-Galls
		Total	\$69.88		
31103	04/12/24	GAMETIME			
E 101-45200-404		Repairs/Maint Machinery/	\$38.53	0232198	Playground Part-GameTime
		Total	\$38.53		
31104	04/12/24	GENERATOR SYSTEM			
E 101-42300-404		Repairs/Maint Machinery/	\$170.63		fd generator maint-generator system
E 602-00000-404		Repairs/Maint Machinery/	\$78.75	25918	prev maint Lift station-Generator System
E 601-00000-404		Repairs/Maint Machinery/	\$78.75	25919	Filter Plant Service Call-Generator Systems
E 101-42200-404		Repairs/Maint Machinery/	\$170.62	25920	FD generator maint-Generator Systems
		Total	\$498.75		
31105	04/12/24	JOHN HEALY			
E 101-43100-321		Telephone	\$8.34		April Cell Phone-Healy, J
E 601-00000-321		Telephone	\$8.33		April Cell Phone-Healy, J
E 602-00000-321		Telephone	\$8.33		April Cell Phone-Healy, J
		Total	\$25.00		
31106	04/12/24	A.H. HERMELS			
E 609-00000-259		Confections	\$344.17	1014872	LS Conf-Hermel
E 609-00000-333		Freight and Express	\$8.95	1014872	LS Conf-Hermel
E 609-00000-259		Confections	\$300.76	1015590	LS Conf-Hermels
E 609-00000-333		Freight and Express	\$8.95	1015590	LS Conf-Hermels
E 609-00000-430		Miscellaneous (GENERAL	\$140.76	1015590	LS Conf-Hermels
		Total	\$803.59		
31107	04/12/24	BENJAMIN HONSEY			
G 101-21706		Flex One	\$95.00		Flex-Honsey, B
E 101-42100-404		Repairs/Maint Machinery/	\$60.38		Speedtrailer Supply-Honsey, B
E 204-42100-500		Capital Outlay (GENERAL	\$753.65		PD Traffic Cones-Honsey,B
		Total	\$909.03		
31108	04/12/24	JOHNSON BROTHERS WHOLESALE			
E 609-00000-253		WINE FOR RESALE	\$128.00	2510424	Liquor-Johnson Brothers

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 609-00000-333		Freight and Express	\$3.96	2510424	Liquor-Johnson Brothers
		Total	\$131.96		
31109	04/12/24	KENNEDY & KENNEDY			
E 101-41000-304		Legal Fees	\$180.00		legal-Kennedy & Kennedy
		Total	\$180.00		
31110	04/12/24	KILTYS MARKET			
E 101-41410-331		Travel & SchoolExpenses	\$37.47		election food-Kiltys
E 101-41000-470		Health & Wellness	\$4.90		water-kiltys
E 205-00000-430		Miscellaneous (GENERAL	\$16.19		cc coffee-kiltys
E 609-00000-259		Confections	\$53.03		ls confections-kiltys
		Total	\$111.59		
31111	04/12/24	LJP ENTERPRISES			
E 603-00000-396		Recycling - roll off service	\$3,087.59		march recycling-ljp
E 603-00000-392		Waste Management	\$102.92		march fuel charge-ljp
E 603-00000-392		Waste Management	\$7,997.28	503113	March garbage-LJP
		Total	\$11,187.79		
31112	04/12/24	MACQUEEN EMERGENCY GROUP			
E 101-42300-404		Repairs/Maint Machinery/	\$39.33		fd 14 water guage-macqueen emergency
E 101-42200-404		Repairs/Maint Machinery/	\$39.33	P10795	FD 14 water guages-Macqueen Equip
		Total	\$78.66		
31113	04/12/24	MADISON NATIONAL LIFE			
E 101-41400-122		FICA	\$214.20	72843	1 QTR FICA Bill-Madison National Life
		Total	\$214.20		
31114	04/12/24	Maple River Messenger			
E 101-45500-434		Dues and Subscriptions	\$48.00		Library Renewal-Maple River Messenger
E 101-41400-434		Dues and Subscriptions	\$48.00		City Hall Renewal-Maple River Messenger
		Total	\$96.00		
31115	04/12/24	MAPLETON FARM & HOME			
E 101-41400-430		Miscellaneous (GENERAL	\$6.99	308659	March Bill-Mapleton Farm & Home
E 101-43100-404		Repairs/Maint Machinery/	\$97.62	308659	March Bill-Mapleton Farm & Home
E 101-42200-430		Miscellaneous (GENERAL	\$3.49	308659	March Bill-Mapleton Farm & Home
E 101-42300-430		Miscellaneous (GENERAL	\$3.50	308659	March Bill-Mapleton Farm & Home
E 101-45200-430		Miscellaneous (GENERAL	\$20.78	308659	March Bill-Mapleton Farm & Home
E 101-45500-430		Miscellaneous (GENERAL	\$6.99	308659	March Bill-Mapleton Farm & Home
E 602-00000-430		Miscellaneous (GENERAL	\$2.89	308659	March Bill-Mapleton Farm & Home
		Total	\$142.26		
31116	04/12/24	MARCO, INC.			
E 101-41000-200		Office Supplies (GENERA	\$18.29	2331425	Printer Ink-Marco
E 101-41400-200		Office Supplies (GENERA	\$40.50	2331425	Printer Ink-Marco
E 101-42100-200		Office Supplies (GENERA	\$15.68	2331425	Printer Ink-Marco
E 101-42200-200		Office Supplies (GENERA	\$6.53	2331425	Printer Ink-Marco
E 101-42300-200		Office Supplies (GENERA	\$6.53	2331425	Printer Ink-Marco
E 101-43100-200		Office Supplies (GENERA	\$11.76	2331425	Printer Ink-Marco

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-200		Office Supplies (GENERA	\$2.61	2331425	Printer Ink-Marco
E 601-00000-200		Office Supplies (GENERA	\$9.14	2331425	Printer Ink-Marco
E 602-00000-200		Office Supplies (GENERA	\$6.53	2331425	Printer Ink-Marco
E 609-00000-200		Office Supplies (GENERA	\$13.07	2331425	Printer Ink-Marco
		Total	\$130.64		
31117	04/12/24	MATHESON TRI-GAS INC			
E 101-43100-410		Rentals (GENERAL)	\$146.98	29454078	Acety and HP Cyl Lease-Matheson
		Total	\$146.98		
31118	04/12/24	MENARDS			
E 101-43100-404		Repairs/Maint Machinery/	\$73.89	69151	Supplies-Menards
		Total	\$73.89		
31119	04/12/24	MERCHANTS BANK EQUIPMENT FINAN			
E 204-00000-611		Bond Interest	\$1,094.55		grader interest-merchants Bank
E 204-00000-601		Debt Srv Bond Principal	\$13,922.34	335213	2018 Grader princ-Merchants Bank
		Total	\$15,016.89		
31120	04/12/24	MIDCONTINENT COMMUNICATIONS			
E 101-42200-321		Telephone	\$56.03		FD internet phone-Midco
E 101-42300-321		Telephone	\$56.03		fd internet phone-midco
E 101-45200-207		Computer Supplies	\$116.30	37284030113	splash pad internet-Midco
		Total	\$228.36		
31121	04/12/24	NORTHERN LIGHTS FOODSERVICE			
E 609-00000-259		Confections	\$243.04	482511	LS Conf-Northern Light
E 609-00000-333		Freight and Express	\$7.50	482511	LS Conf-Northern Light
E 609-00000-333		Freight and Express	\$7.50	483891	LS Conf-Northern Lights
E 609-00000-259		Confections	\$207.76	483891	LS Conf-Northern Lights
E 609-00000-430		Miscellaneous (GENERAL	\$14.50	483891	LS Conf-Northern Lights
		Total	\$480.30		
31122	04/12/24	NORTHLAND TRUST SERVICES, INC			
E 343-00000-611		Bond Interest	\$892.50	MAPLE15A	2015 bond int hwy 30-Northland Trust
		Total	\$892.50		
31123	04/12/24	NORTHLAND TRUST SERVICES, INC			
E 606-00000-611		Bond Interest	\$950.00		2020a 2012 interest northland trust
E 349-00000-620		Fiscal Agent s Fees	\$495.00		2020a 2012 fiscal agent fee-northland trust
E 349-00000-611		Bond Interest	\$9,400.00	MAPL20A	2020a 2012 interest-northland trust
		Total	\$10,845.00		
31124	04/12/24	SARAH OLSEN			
G 101-21706		Flex One	\$246.04		FLEX-OLSEN,S
E 101-41400-321		Telephone	\$12.50		April Cell Phone Olsen, S
E 609-00000-321		Telephone	\$12.50		April Cell Phone Olsen, S
		Total	\$271.04		
31125	04/12/24	OVERHEAD DOOR CO OF MANKATO			
E 101-42100-404		Repairs/Maint Machinery/	\$132.00		quanset door-overhead door

CITY OF MAPLETON

04/12/24 11:34 AM

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***Check Detail Register©**

Batch: 040324PAY,BW 7 24

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-43100-404		Repairs/Maint Machinery/ Total	\$132.00 \$264.00	68163	Quanset Service Call-Overhead Door
31126	04/12/24	PHILLIPS WINE AND SPIRITS			
E 609-00000-251		Liquor For Resale	\$2,110.02		Liquor-Phillips
E 609-00000-251		Liquor For Resale	(\$142.24)	521200	Liquor-Phillips
E 609-00000-253		WINE FOR RESALE	\$289.30	6759728	Liquor-Phillips
E 609-00000-333		Freight and Express Total	\$44.73 \$2,301.81	6759728	Liquor-Phillips
31127	04/12/24	PLUNKETTS			
E 609-00000-308		Exterminator Expense	\$85.16	8486943	LS & City Hall Pest Control-Plunketts
E 205-00000-308		Exterminator Expense Total	\$38.56 \$123.72	848697	MCC Pest Control-Plunketts
31128	04/12/24	RIVERLAND COMMUNITY COLLEGE			
E 101-42300-331		Travel & SchoolExpenses	\$330.00		fd rop rescue-riverland comm
E 101-42200-331		Travel & SchoolExpenses Total	\$330.00 \$660.00	1216457	FD Rope Rescue-Riverland Community College
31129	04/12/24	SCOTT'S BODY SHOP			
E 101-43100-404		Repairs/Maint Machinery/ Total	\$182.44 \$182.44	32904	SD Battery for sweeper-Scott's
31130	04/12/24	SOUTHERN GLAZERS OF MN			
E 609-00000-251		Liquor For Resale	\$347.22	2462484	Ls Liquor-Southern Glazers
E 609-00000-333		Freight and Express	\$2.85	2462484	Ls Liquor-Southern Glazers
E 609-00000-253		WINE FOR RESALE	\$358.06	2462488	LS Liquor- Southern Glazers
E 609-00000-333		Freight and Express Total	\$9.00 \$717.13	2462488	LS Liquor- Southern Glazers
31131	04/12/24	THOMPSON, JAKE			
E 101-43100-321		Telephone	\$8.34		AprilCell Phone-Thompson, J
E 601-00000-321		Telephone	\$8.33		AprilCell Phone-Thompson, J
E 602-00000-321		Telephone Total	\$8.33 \$25.00		AprilCell Phone-Thompson, J
31132	04/12/24	TOW DISTRIBUTION CORP			
E 609-00000-252		Beer For Resale	\$5,199.80	187535	Beer-Tow
E 609-00000-333		Freight and Express	\$5.00	187535	Beer-Tow
E 609-00000-252		Beer For Resale	\$92.60	187536	Beer-Tow
E 609-00000-252		Beer For Resale	(\$42.90)	187537	Beer-Tow
E 609-00000-252		Beer For Resale	\$2,057.60	188214	LS Beer-Tow
E 609-00000-333		Freight and Express	\$5.00	188214	LS Beer-Tow
E 609-00000-252		Beer For Resale	\$123.40	188215	LS Beer-Tow
E 609-00000-252		Beer For Resale Total	(\$305.97) \$7,134.53	188216	LS Beer-TOW
31133	04/12/24	USA BLUEBOOK			
E 601-00000-404		Repairs/Maint Machinery/	\$73.60	00330138	Foot Value-USABlueBook

CITY OF MAPLETON

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***Check Detail Register©**

Batch: 040324PAY,BW 7 24

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$73.60		
31134	04/12/24	UTILITY CONSULTANTS, INC			
E 601-00000-441		Testing	\$47.58		
E 602-00000-441		Testing	\$75.55	119468	PW Chemicals-Utility Consultants
Total			\$123.13		
31135	04/12/24	WEISE, JACOB			
E 609-00000-321		Telephone	\$25.00		April Cell Phone-Weise, J
Total			\$25.00		
10100			\$158,088.45		

Fund Summary**10100 Checking**

101 GENERAL FUND	\$55,384.11
204 CAPITAL OUTLAY RESERVE	\$35,134.01
205 MAPLETON COMMUNITY CENTER	\$401.05
207 DAY CARE CENTER	\$1,656.97
230 ECONOMIC DEVELOPMENT AUTHORITY	\$12,150.00
343 2009 HIGHWAY 30	\$892.50
349 2012 STREET & UTILITY	\$9,895.00
601 WATER FUND	\$1,146.65
602 SEWER FUND	\$666.35
603 REFUSE (GARBAGE) FUND	\$11,187.79
606 STORM SEWER FUND	\$950.00
609 MUNICIPAL LIQUOR FUND	\$28,624.02
	\$158,088.45

Council Signatures

04/10/24

ZONING PERMIT
STATE OF MINNESOTA, COUNTY OF BLUE EARTH
CITY OF MAPLETON-OFFICE OF CITY CLERK

Fee \$15.00 PAID

Permit #:2024-L-3

In application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO:

Susan Adams

311 3rd Ave SE

Mapleton MN 56065

Project:

A BUILDING PROJECT DESCRIBED AS FOLLOWS: Re-Shingle Roof

TYPE OF CONSTRUCTION MATERIAL: Wood

Project Address: Same

Lot Size: Front: Side:

Number of stories _____.

Lot block Addition

Parcel # **R15.24.04.412.006**

This permit is granted upon the express conditions that said owner and said contractors, agents, workers and employees, shall comply in all respects with the ordinances of the City of Mapleton; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc. for which special permits must be secured; and it does not cover the following: electrical work, plumbing, heating, plastering etc. Permits may be secured with said contractors.

Given under the hand of the City Clerk of said City this: 10th day of April 2024.


Zoning Administrator/City Clerk-Treasurer

Amber Duncanson



Special Comments or conditions of the permit –

City of Mapleton
Application for a Building Permit

Permit fees: New House (\$50), outbuildings/garages (\$40), all other permits (\$25) **Limited (\$15)**

Fines if construction begins without an approved permit, a \$100 fee may be included with the permit.

Permits are active for one year from the approval date.

Date Submitted: 4-5-24 Permit number: 6243 Permit fee: \$15

Applicant Name (please print): <u>Susan Adams</u>	
Applicant street address: <u>311 3rd Ave SE</u>	
Project Address (if different than applicants address):	
Phone Number: <u>(952) 212-3521</u>	Email: <u>123susanmary456@gmail.com</u>
<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Commercial

Type of Project			
New House: <input type="checkbox"/>	New Structure: <input type="checkbox"/>	Replacing Structure: <input type="checkbox"/>	
Describe proposed project: <u>Re-Shingle roof</u>			
Is this a corner lot: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Type of material: Wood <input type="checkbox"/> Steel <input type="checkbox"/> Concrete <input type="checkbox"/> Other: <u>Shingles-Composite</u>			
Dimensions			
Front Setback:	Side Setback:	Side Setback:	Rear Setback:
Lot Size:	Sidewall height:	Roof Height:	
If New Dwelling driveway dimension:			

Limited Permit			
Shingle <input checked="" type="checkbox"/>	Siding <input type="checkbox"/>	Other <input type="checkbox"/>	
Window <input type="checkbox"/>	Egress Window <input type="checkbox"/>	Removal <input type="checkbox"/>	
Doors <input type="checkbox"/>	Roof repair <input type="checkbox"/>		
Legal description of property: Parcel ID: R15.24.04. <u>412.006</u>			

Demolition		
Project Description: <u>One-layer tear off, residential</u>		
Dumpster on Site: <input checked="" type="checkbox"/> Yes or No	Use and Occupancy:	Dimensions:
Type of Construction:	Lot Dimensions:	

PLEASE READ CAREFULLY AND SIGN BELOW:

By signing below, I understand and agree that all work will be done in accordance with the information furnished on this application and with all ordinances of the City of Mapleton. Any changes to these specifications must be approved by the Zoning Board at a regular meeting before the project can be resumed.

After the Zoning Board approves a permit, it must go to the City Council for final approval. The City Council meets on the first and third Tuesday of each month. The Zoning Board and the Mapleton City Council approve the Building Permits from the application.

Hook-up Fees: Each new home construction is assessed \$1,000.00 for a sanitary sewer hook-up and \$1,000.00 for water hook-up. The fee is to hook up to Mapleton's utility system. It is the property owners' responsibility and cost to bring the utility from the main to the property.

Enforcement and administration of the City of Mapleton's zoning ordinance is a public service and is of necessity limited in nature. Consequently, an approved zoning permit is not to be construed or relied upon as any type of warranty, guarantee, or representation on the part of the City that the plans, construction or finished product are in conformance with the provisions of the Minnesota State Building Code or other applicable construction standards. Further, the City assumes no responsibility or liability for damage of any nature allegedly arising out of the issuance of this zoning permit.

I hereby grant permission to the City of Mapleton's Zoning Administrator to enter the above property to inspect the finished construction.

My signature acknowledges that I have read and understand the above statement and its intent.



Applicant's signature

Date

Planning Commission Approval: _____ City Council Approval: _____

04/10/24

ZONING PERMIT
STATE OF MINNESOTA, COUNTY OF BLUE EARTH
CITY OF MAPLETON-OFFICE OF CITY CLERK

Fee \$25.00 PAID

Permit #:2024-B-10

In application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO:

Ron Hummer

101 Garfield St. SW

Mapleton MN 56065

Project:

A BUILDING PROJECT DESCRIBED AS FOLLOWS: Back Yard Fence

TYPE OF CONSTRUCTION MATERIAL: Wood

Project Address: Same

Lot Size: Front: Side:

Number of stories _____.

Lot block Addition

Parcel # **R15.24.04.381.006**

This permit is granted upon the express conditions that said owner and said contractors, agents, workers and employees, shall comply in all respects with the ordinances of the City of Mapleton; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc. for which special permits must be secured; and it does not cover the following: electrical work, plumbing, heating, plastering etc. Permits may be secured with said contractors.

Given under the hand of the City Clerk of said City this: 10th day of April 2024.

 **Amber Duncanson**
Zoning Administrator/City Clerk-Treasurer

☒ **APPROVED**

Special Comments or conditions of the permit --

X Approved by Mayor Jeff Annis 4-10-2024.
X Approved by Zoning Chairman John Treanor 4-10-2024.

City of Mapleton
Application for a Building Permit

Permit fees: New House (\$50), outbuildings/garages (\$40), all other permits (\$25) Limited (\$15)

Fines if construction begins without an approved permit, a \$100 fee may be included with the permit.

Permits are active for one year from the approval date.

Date Submitted: 4-6-24 Permit number: B24-10 Permit fee: 25

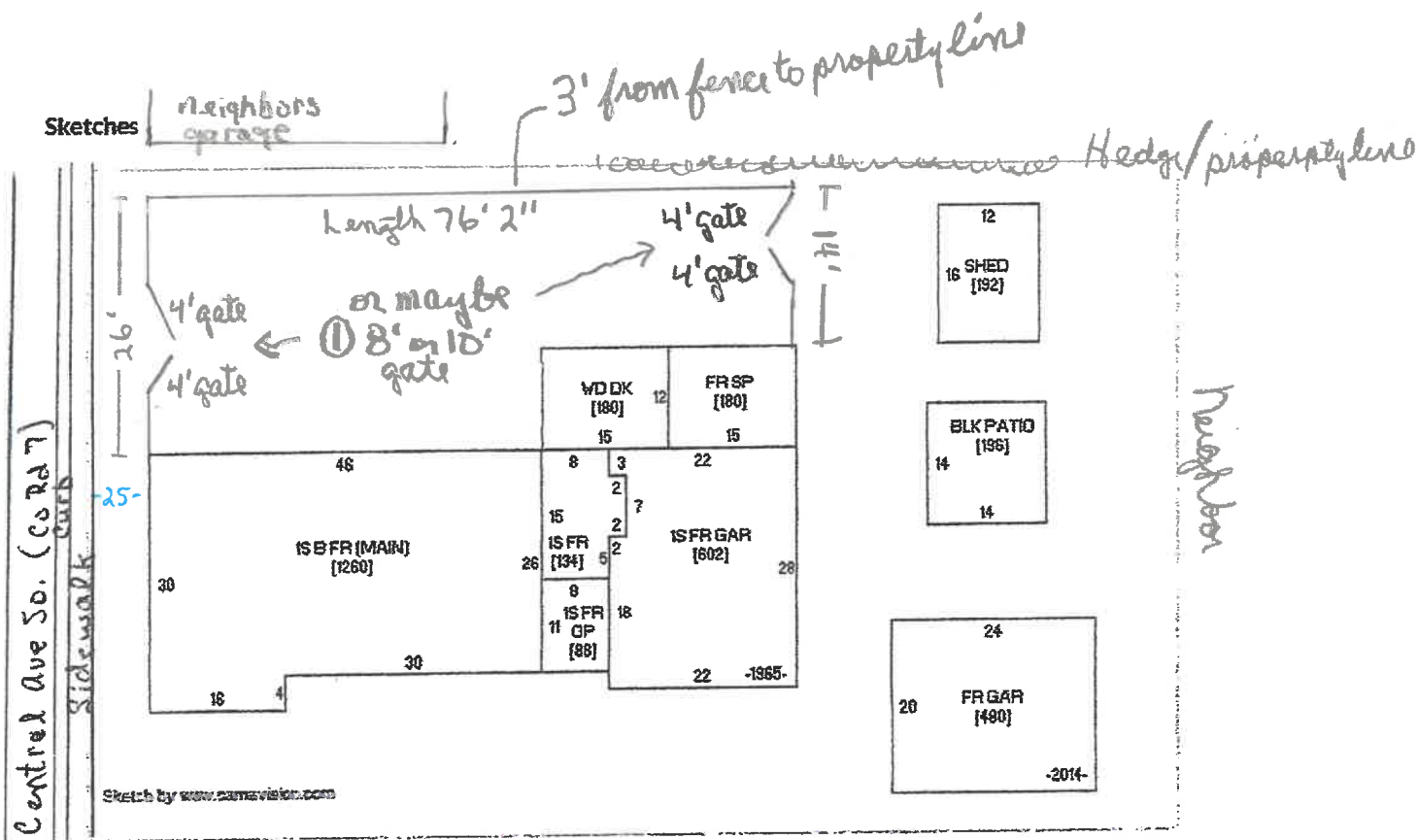
Applicant Name (please print): <u>Ron & Linda Hummer</u>	
Applicant street address: <u>101 Garfield St. S.W.</u>	
Project Address (if different than applicants address):	
Phone Number: <u>(507) 720-5595</u>	Email: <u>rlhum@historytech.net</u>
<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Commercial

Type of Project			
New House: <input type="checkbox"/>	New Structure: <input type="checkbox"/>	Replacing Structure: <input type="checkbox"/>	
Describe proposed project: <u>chain link fence in backyard</u> <u>Black Coated 9Gn. fence with 4 gates 6' high</u>			
Is this a corner lot: <u>Yes</u> <input type="checkbox"/> No <input type="checkbox"/>			
Type of material: Wood <input type="checkbox"/> <u>Steel</u> <input type="checkbox"/> Concrete <input type="checkbox"/> Other: <input type="checkbox"/>			
Dimensions			
Front Setback:	Side Setback:	Side Setback:	Rear Setback:
Lot Size:	Sidewall height:	Roof Height:	
If New Dwelling driveway dimension:			

Limited Permit			
Shingle <input type="checkbox"/>	Siding <input type="checkbox"/>	Other <input type="checkbox"/>	
Window <input type="checkbox"/>	Egress Window <input type="checkbox"/>	Removal <input type="checkbox"/>	
Doors <input type="checkbox"/>	Roof repair <input type="checkbox"/>		
Legal description of property: Parcel ID: R15.24.04. <u>381.006</u>			

Demolition		
Project Description:		
Dumpster on Site: Yes or No	Use and Occupancy:	Dimensions:
Type of Construction:	Lot Dimensions:	

↑
South



No data available for the following modules: Doing Business As, Agricultural Land, Commercial Buildings, Agricultural Buildings, Delinquent Taxes, Amortized Special Assessments, Ditch Special Assessments.

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 Last Data Upload: 3/20/2024, 12:03:40 AM

Contact Us

Developed by
Schneider
 GEOSPATIAL

Date Rec'd

City of Mapleton
Application for Fence Setback Variance

Fence Variance

To place a fence on property line the following must be signed by abutting property owner.

I (name) ALDEN Redning Alden Redning
allow Ron Hammer located at 101 Garfield St. S.W.
to place fence on our abutting property line. I agree to maintain
the side of the fence that faces my property.

Alden Redning
(Signature of abutting property owner)

Fencevariance

04/05/24

ZONING PERMIT
STATE OF MINNESOTA, COUNTY OF BLUE EARTH
CITY OF MAPLETON-OFFICE OF CITY CLERK

Fee \$25.00 PAID

Permit #:2024-B-9

In application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO:

Chad Wilde

104 Silver St E

Mapleton MN 56065

Project:

A BUILDING PROJECT DESCRIBED AS FOLLOWS: Add backyard shed 10x14

TYPE OF CONSTRUCTION MATERIAL: Wood

Project Address: Same

Lot Size: **Front:** **Side:**

Number of stories ____ .

Lot **block** **Addition**

Parcel # R15.24.04.258.003

This permit is granted upon the express conditions that said owner and said contractors, agents, workers and employees, shall comply in all respects with the ordinances of the City of Mapleton; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc. for which special permits must be secured; and it does not cover the following: electrical work, plumbing, heating, plastering etc. Permits may be secured with said contractors.

Given under the hand of the City Clerk of said City this: 5th day of April 2024.



Amber Duncanson

Zoning Administrator/City Clerk-Treasurer

☒ **APPROVED**

Special Comments or conditions of the permit –

X Approved by Mayor Jeff Annis 4-5-2024.
X Approved by Zoning Chairman John Treanor 4-5-2024.

City of Mapleton
Application for a Building Permit

Permit fees: New House (\$50), outbuildings/garages (\$40), all other permits (\$25) Limited (\$15)
Fines if construction begins without an approved permit, a \$100 fee may be included with the permit.
Permits are active for one year from the approval date.

Date Submitted: 4.2.24 Permit number: 324-9 Permit fee: 25

Applicant Name (please print): <u>Chad Wilde</u>	
Applicant street address: <u>104 Silver St E</u>	
Project Address (if different than applicants address):	
Phone Number: <u>(507) 381-5153</u>	Email: <u>gone.fishing.2@live.com</u>
<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Commercial

Type of Project			
New House: <input type="checkbox"/>	New Structure: <input checked="" type="checkbox"/>	Replacing Structure: <input type="checkbox"/>	
Describe proposed project:			
Is this a corner lot: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Type of material: <u>Wood</u> Steel Concrete Other:			
Dimensions			
Front Setback:	Side Setback: <u>7'</u>	Side Setback:	Rear Setback:
Lot Size: <u>50' x 150'</u>	Sidewall height: <u>8'6"</u>	Roof Height: <u>9'</u>	
If New Dwelling driveway dimension:			

Limited Permit			
Shingle <input type="checkbox"/>	Siding <input type="checkbox"/>	Other <input type="checkbox"/>	
Window <input type="checkbox"/>	Egress Window <input type="checkbox"/>	Removal <input type="checkbox"/>	
Doors <input type="checkbox"/>	Roof repair <input type="checkbox"/>		
Legal description of property: Parcel ID: R15.24.04 <u>258.003</u>			

Demolition		
Project Description:		
Dumpster on Site: Yes or No	Use and Occupancy:	Dimensions:
Type of Construction:		Lot Dimensions:

ALL information must be included before permit will be sent to the Zoning Board.

_____ Show distance between structure and all property lines; Front and side yard measurements _____ are to be taken between the proposed structure and your

property lines (NOT USE THE CURB OR STREET)

_____ Show dimensions of proposed structure

_____ If proposed structure is attached to main building on lot, please include dimensions of the main building.

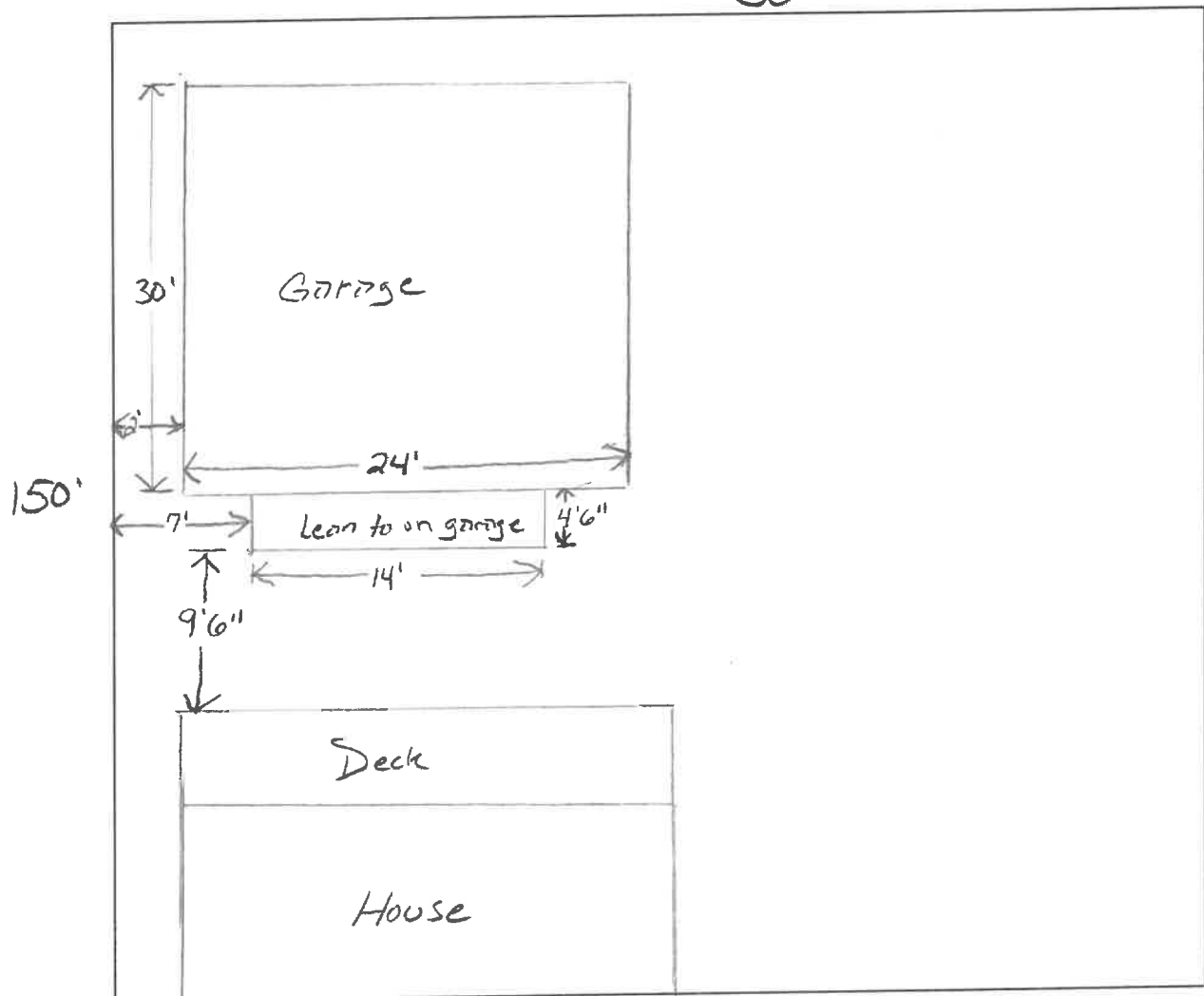
_____ If proposed structure is not attached, indicate number of feet between structure and main building; a minimum of 5 feet is required.

_____ Please include street names on the outside of the box

_____ Remember to include phone numbers if questions arise before the Zoning Board Meeting

_____ Fee shall be paid when permit is requested

Alley 50'



It is the responsibility of the property owner to know where the property lines are located.

Silver St

zon LTE

8:26 PM

🔍 🔒 storage lean to on a garage



* For Example Only

interest

lean to storage shed along side of house |
Design – Single ...

may be subject to copyright. [Learn More](#)

ed images



pinterest.com

04/05/24

ZONING PERMIT
STATE OF MINNESOTA, COUNTY OF BLUE EARTH
CITY OF MAPLETON-OFFICE OF CITY CLERK

Fee \$25.00 PAID

Permit #:2024-B-8

In application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO:

Chad Wilde

106 Silver St E

Mapleton MN 56065

Project:

A BUILDING PROJECT DESCRIBED AS FOLLOWS: Add backyard shed 10x14

TYPE OF CONSTRUCTION MATERIAL: Wood

Project Address: Same

Lot Size: Front: Side:

Number of stories _____.

Lot block Addition

Parcel # **R15.24.04.258.005**

This permit is granted upon the express conditions that said owner and said contractors, agents, workers and employees, shall comply in all respects with the ordinances of the City of Mapleton; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc. for which special permits must be secured; and it does not cover the following: electrical work, plumbing, heating, plastering etc. Permits may be secured with said contractors.

Given under the hand of the City Clerk of said City this: 5th day of April 2024.



Amber Duncanson

Zoning Administrator/City Clerk-Treasurer

☒ **APPROVED**

Special Comments or conditions of the permit –

X Approved by Mayor Jeff Annis 4-5-2024.

X Approved by Zoning Chairman John Treanor 4-5-2024.

City of Mapleton
Application for a Building Permit

Permit fees: New House (\$50), outbuildings/garages (\$40), all other permits (\$25) Limited (\$15)

Fines if construction begins without an approved permit, a \$100 fee may be included with the permit.

Permits are active for one year from the approval date.

Date Submitted: 4.2.24 Permit number: B24-6 Permit fee: 25

Applicant Name (please print): <u>Chad Wilde</u>	
Applicant street address: <u>106 Silver St E</u>	
Project Address (if different than applicants address):	
Phone Number: <u>(507) 381-5153</u>	Email: <u>gone.fishing.2@live.com</u>
<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Commercial

Type of Project			
New House: <input type="checkbox"/>	New Structure: <input checked="" type="checkbox"/>	Replacing Structure: <input type="checkbox"/>	
Describe proposed project: <u>move in or build a 10' x 14' garden shed</u>			
Is this a corner lot: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Type of material: <u>Wood</u> Steel Concrete Other:			
Dimensions			
Front Setback:	Side Setback: <u>3'</u>	Side Setback:	Rear Setback: <u>3'</u>
Lot Size: <u>50' x 100'</u>	Sidewall height: <u>7'</u>	Roof Height: <u>9'</u>	
If New Dwelling driveway dimension:			

Limited Permit			
Shingle <input type="checkbox"/>	Siding <input type="checkbox"/>	Other <input type="checkbox"/>	
Window <input type="checkbox"/>	Egress Window <input type="checkbox"/>	Removal <input type="checkbox"/>	
Doors <input type="checkbox"/>	Roof repair <input type="checkbox"/>		
Legal description of property: Parcel ID: R15.24.04. <u>258.005</u>			

Demolition		
Project Description:		
Dumpster on Site: Yes or No	Use and Occupancy:	Dimensions:
Type of Construction:	Lot Dimensions:	

ALL information must be included before permit will be sent to the Zoning Board.

_____ Show distance between structure and all property lines; Front and side yard measurements are to be taken between the proposed structure and your **property lines (NOT USE THE CURB OR STREET)**

_____ Show dimensions of proposed structure

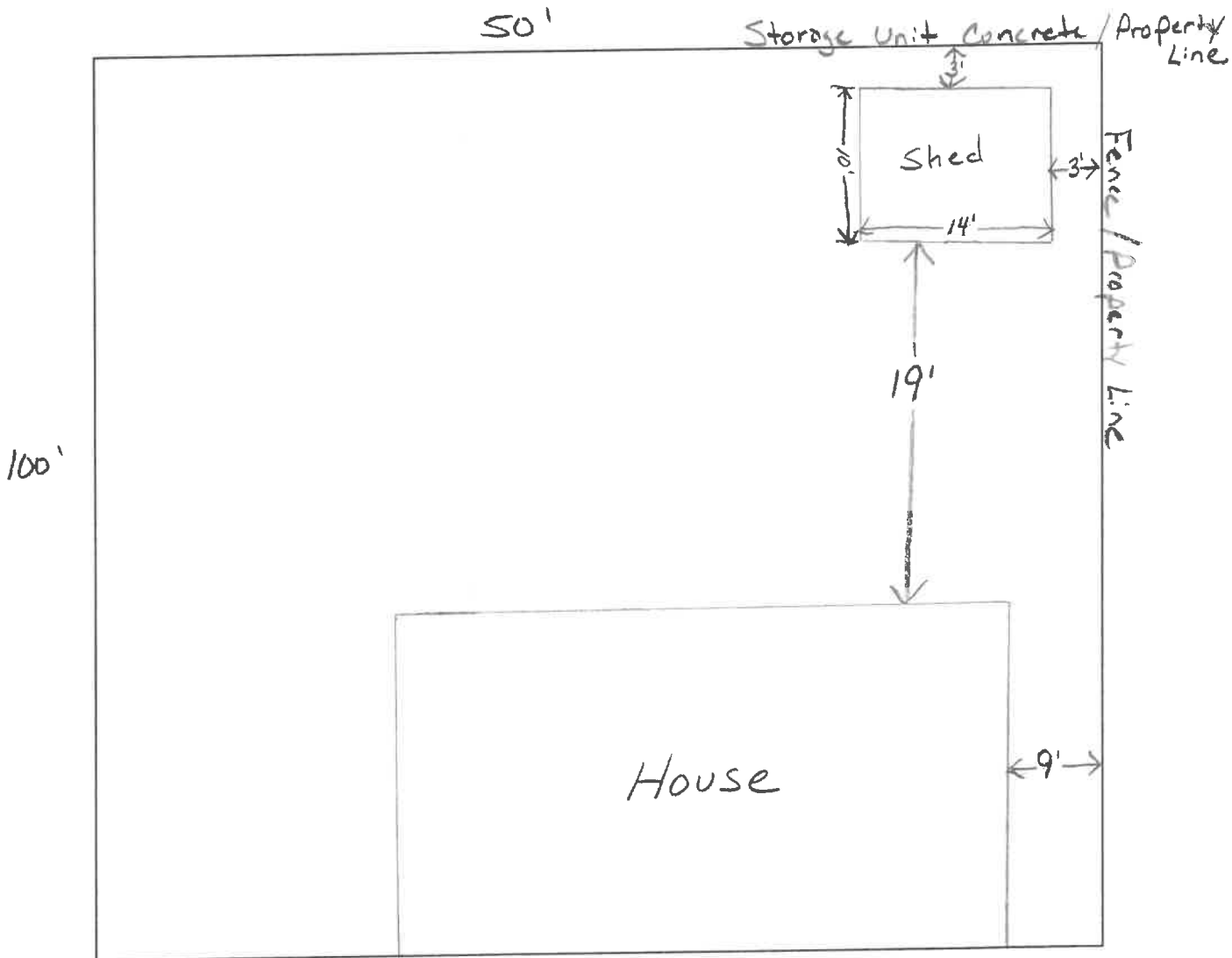
_____ If proposed structure is attached to main building on lot, please include dimensions of the main building.

_____ If proposed structure is not attached, indicate number of feet between structure and main building; a minimum of 5 feet is required.

_____ Please include street names on the outside of the box

_____ Remember to include phone numbers if questions arise before the Zoning Board Meeting

_____ Fee shall be paid when permit is requested



It is the responsibility of the property owner to know where the property lines are located.

Silver St



Blaschko Building Supply Co.

Jct. Hwy 60 & 169 South
53878 208 Lane, Mankato
507-625-9203

keith.bbs@gmail.com kenr.bbs@gmail.com

Lawn Sheds

All our sheds are built by hand, in-house, to ensure quality up to YOUR standards.

Wood Siding

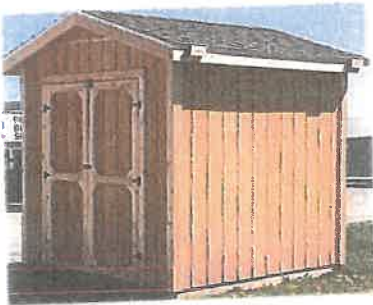
8x8 \$1,814	10x10 \$2,842	12x12 \$4,234
8x10 \$2,358	10x12 \$3,447	12x14 \$4,960
8x12 \$2,782	10x14 \$3,992	12x16 \$6,109
8x14 \$3,205	10x16 \$4,597	
8x16 \$3,629	10x18 \$5,262	
8x18 \$4,173		
8x20 \$4,657		

Wood exterior covered with 5/8" vertical plywood siding that you can paint or stain.

Vinyl Siding

8x8 \$2,177	10x10 \$3,447	12x12 \$5,020
8x10 \$2,782	10x12 \$4,173	12x14 \$5,807
8x12 \$3,387	10x14 \$4,899	12x16 \$6,775
8x14 \$3,871	10x16 \$5,565	
8x16 \$4,476	10x18 \$6,291	
8x18 \$4,960		
8x20 \$5,565		

Vinyl siding, soffit & fascia available in a wide variety of colors.



Specifications

- Side wall height approximately 7'
- Ceiling peak height approximately 9'
- 1/2" OSB roof covered with lifetime shingles, in the color of your choice.
- 2"x4" wall and roof construction
- 2"x6" treated with 3/4" plywood tongue and groove flooring
- 5' double-door opening



OPTIONS

		4' ROLLUP DOOR	\$435.00
RIDGEVENT (PER FOOT)	\$3.00	5' ROLLUP DOOR	\$470.00
32" X 24" WINDOW	\$165.00	6' ROLLUP DOOR	\$560.00
MAINTENANCE-FREE COVERED DOORS			\$150.00



Local Delivery ONLY \$50!*

(within 30 miles)

*Delivery of extra-large sheds may require additional charges.

04/05/24

ZONING PERMIT
STATE OF MINNESOTA, COUNTY OF BLUE EARTH
CITY OF MAPLETON-OFFICE OF CITY CLERK

Fee \$40.00 PAID

Permit #:2024-B-7

In application therefore duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY GRANTED TO:

Chris Rigdon

506 6th Ave NE

Mapleton MN 56065

Project:

A BUILDING PROJECT DESCRIBED AS FOLLOWS: Add backroom to current house and move storage shed

TYPE OF CONSTRUCTION MATERIAL: Wood

Project Address: Same

Lot Size: Front: Side:

Number of stories_____.

Lot block Addition

Parcel # **R15.24.04.235.008**

This permit is granted upon the express conditions that said owner and said contractors, agents, workers and employees, shall comply in all respects with the ordinances of the City of Mapleton; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc. for which special permits must be secured; and it does not cover the following: electrical work, plumbing, heating, plastering etc. Permits may be secured with said contractors.

Given under the hand of the City Clerk of said City this: 5th day of April 2024.



Amber Duncanson

Zoning Administrator/City Clerk-Treasurer

☒ **APPROVED**

Special Comments or conditions of the permit --

X Approved by Mayor Jeff Annis 4-5-2024.
X Approved by Zoning Chairman John Treanor 4-5-2024.

City of Mapleton Application for a Building Permit

Permit fees: New House (\$50), outbuildings/garages (\$40), all other permits (\$25) Limited (\$15)

Fines if construction begins without an approved permit, a \$100 fee may be included with the permit.

Permits are active for one year from the approval date.

Date Submitted: March 27 2024 Permit number: 324-7 Permit fee: 40.00

Applicant Name (please print): <u>Christopher Rigdon</u>	
Applicant street address: <u>506 6th Ave NE</u>	
Project Address (if different than applicants address):	
Phone Number: (507) <u>380-3956</u>	Email: <u>Rigland2@hotmail.com</u>
<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Commercial

Type of Project			
New House: <input type="checkbox"/>	New Structure: <input checked="" type="checkbox"/>	Replacing Structure: <input type="checkbox"/>	
Describe proposed project: <u>Add room where current deck and hot tub room is</u> <u>move room to side yard</u>			
Is this a corner lot: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Type of material: <u>Wood</u> Steel Concrete Other:			
Dimensions			
Front Setback:	Side Setback:	Side Setback:	Rear Setback:
Lot Size:	Sidewall height:	Roof Height:	
If New Dwelling driveway dimension:			

Limited Permit			
Shingle <input type="checkbox"/>	Siding <input type="checkbox"/>	Other <input type="checkbox"/>	
Window <input type="checkbox"/>	Egress Window <input type="checkbox"/>	Removal <input type="checkbox"/>	
Doors <input type="checkbox"/>	Roof repair <input type="checkbox"/>		
Legal description of property: Parcel ID: R15.24.04. <u>235.004</u>			

Demolition		
Project Description:		
Dumpster on Site: Yes or No	Use and Occupancy:	Dimensions:
Type of Construction:	Lot Dimensions:	

- ① 16x20' Addition West side of house
- ② move shed (12x12) to south west side
currently where Addition is to be built

ALL information must be included before permit will be sent to the Zoning Board.

_____ Show distance between structure and all property lines; Front and side yard measurements are to be taken between the proposed structure and your **property lines** (NOT USE THE CURB OR STREET)

_____ Show dimensions of proposed structure

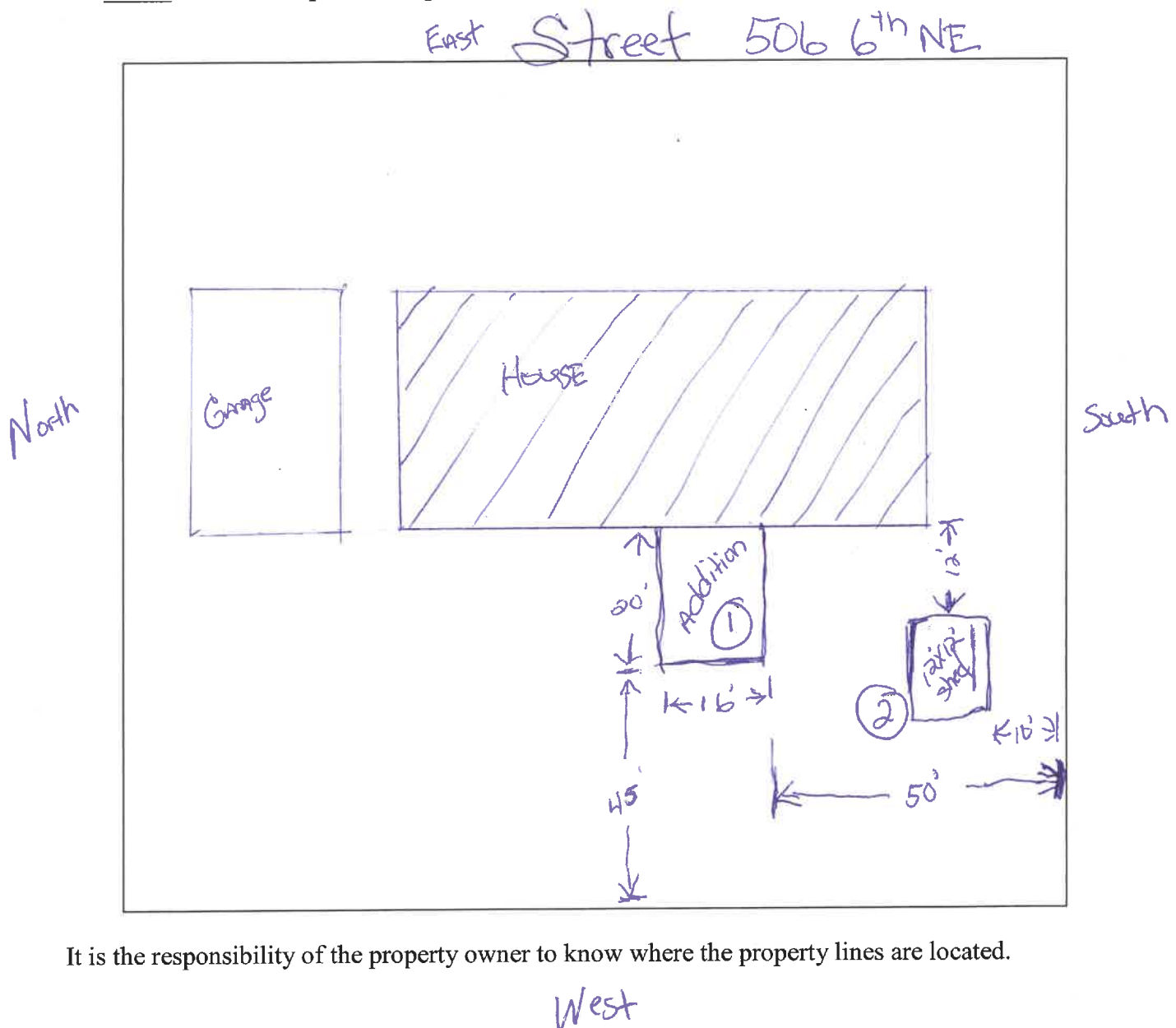
_____ If proposed structure is attached to main building on lot, please include dimensions of the main building.

_____ If proposed structure is not attached, indicate number of feet between structure and main building; a minimum of 5 feet is required.

_____ Please include street names on the outside of the box

_____ Remember to include phone numbers if questions arise before the Zoning Board Meeting

_____ Fee shall be paid when permit is requested



It is the responsibility of the property owner to know where the property lines are located.

City of Mapleton

Application for a Building Permit

Permit fees: New House (\$50), outbuildings/garages (\$40), all other permits (\$25) Limited (\$15)
 Fines if construction begins without an approved permit, a \$100 fee may be included with the permit.
 Permits are active for one year from the approval date.

Date Submitted: March 27 2024 Permit number: B24-17 Permit fee: 40.00

Applicant Name (please print): <u>Christopher Rigdon</u>	
Applicant street address: <u>506 6th Ave NE</u>	
Project Address (if different than applicants address):	
Phone Number: (507) <u>380-3956</u>	Email: <u>Rigland2@hotmail.com</u>
<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Commercial

Type of Project			
New House: <input type="checkbox"/>	New Structure: <input checked="" type="checkbox"/>	Replacing Structure: <input type="checkbox"/>	
Describe proposed project: <u>Add room where current deck and hot tub room is</u> <u>move room to side yard</u>			
Is this a corner lot: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
Type of material: <u>Wood</u> Steel Concrete Other:			
Dimensions			
Front Setback:	Side Setback:	Side Setback:	Rear Setback:
Lot Size:	Sidewall height:	Roof Height:	
If New Dwelling driveway dimension:			

Limited Permit			
Shingle <input type="checkbox"/>	Siding <input type="checkbox"/>	Other <input type="checkbox"/>	
Window <input type="checkbox"/>	Egress Window <input type="checkbox"/>	Removal <input type="checkbox"/>	
Doors <input type="checkbox"/>	Roof repair <input type="checkbox"/>		
Legal description of property: Parcel ID: <u>R15.24.04.235.006</u>			

Demolition		
Project Description:		
Dumpster on Site: Yes or No	Use and Occupancy:	Dimensions:
Type of Construction:	Lot Dimensions:	

- ① 16x20' Addition West side of house
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currently where Addition is to be built

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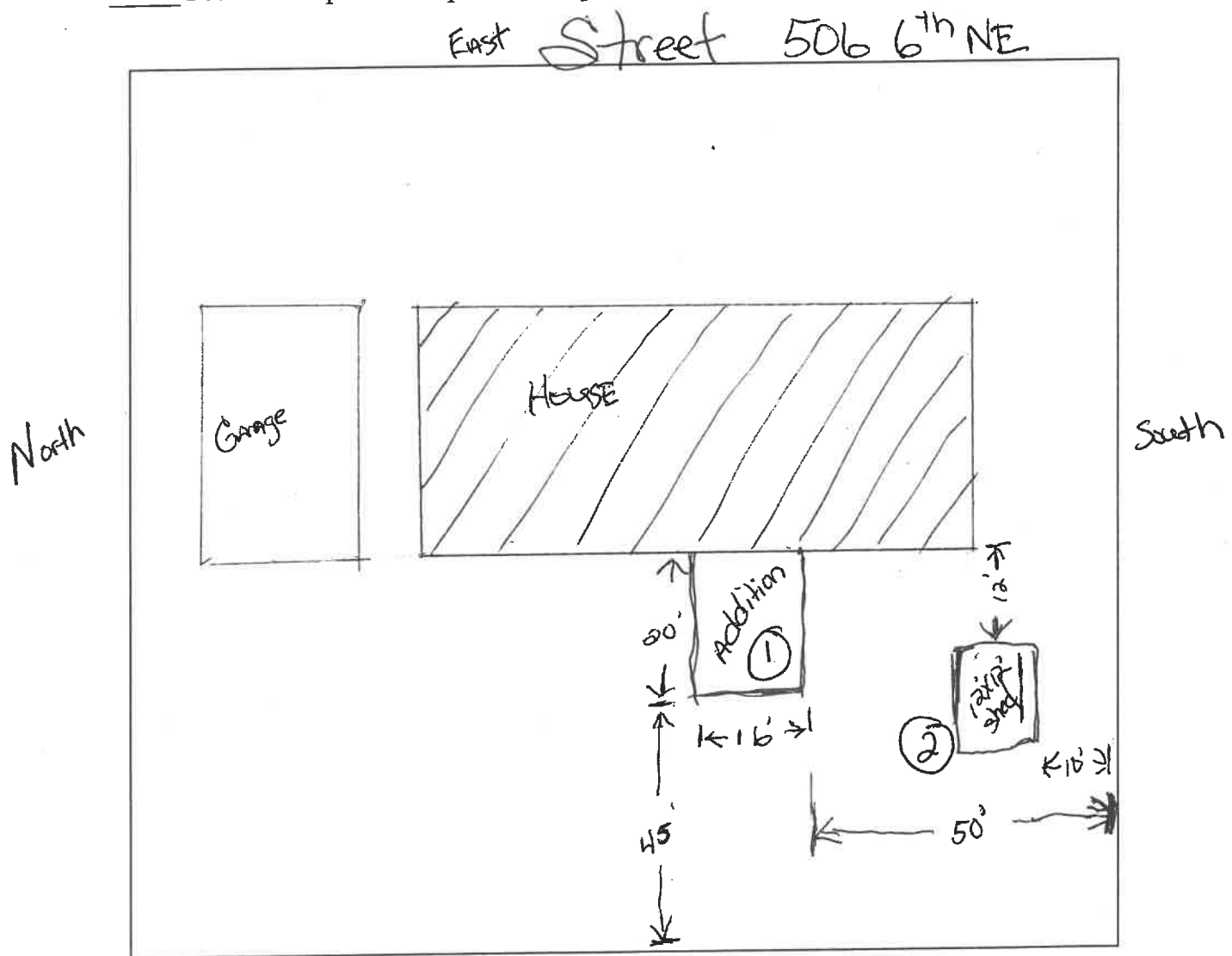
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_____ Fee shall be paid when permit is requested



It is the responsibility of the property owner to know where the property lines are located.



Mapleton Police Department
104 2nd Ave. N.E.
P.O. Box 342
Mapleton MN 56065
Office: 507-524-3091 Fax: 507-524-4536



March 2024 Council Report

Daily/Weekly/Monthly Duties (repetitive):

- Payroll (Every 2 weeks) & Accounts Payable- Verify and sign off on police invoices for City Hall.
- Monthly Patrol Vehicle/duty bag Checks: Fire Extinguishers, PBT (Preliminary Breath Test), Batteries in AED/Thermal Imager/Jumper Pack, Narcan, Etc.
- Clean police office- approximately weekly. (Vacuum, mop, wipe desk down, etc.)
- Chief/Sergeant approves police reports to be submitted to records (Blue Earth County Sheriffs manages our police records via contract).
- Sign Criminal Complaints as needed.
- Coding each In-Car-Video and Body Camera Video with a Category and case number.
- Attending meetings- Council Meeting, Police Staff meeting and Department/Quarterly Meeting.
- General Vehicle Maintenance- Oil Changes, tire rotations, etc.

Directed Patrol (We do not always create a call for service for each of these)

- Amboy Contract-
- Maple River Schools- Primarily before/after school, lunch hours and sporting events.
- Extra patrol at closing time-Kilties, Maple Mart, and Caseys. Lock USPS building.

Miscellaneous:

- 2021 Patrol Vehicle- Scotts Body- Check engine/other warning lights turn on and the engine runs rough briefly but seems to correct itself. Scotts has not been able to identify the cause.
- Finished and submitted 2023 Department in Review. Submitted to council on March 6, 2024.
- Signed and updated All Pets Impound Contract
- Researching a Microchip Clinic and City Dog Ordinance Updates-
 - Completed a Survey.
 - Worked on and submitted requests for funding.
 - Prepared proposed policy change in Dog license fee structure for April 2, Council Meeting.
 - Prepared proposed/possible Ordinance updates for Dog Licenses.
- Officer on "light duty" was extended until at least April 10, 2024.
- Followed up with local clergy regarding a possible chaplain program for the police department.
- 2025 Hybrid Utility ordered at Harrison Ford. (Info in April 2 consent agenda)
- Speed Display trailer arrived on 3/26/2024.
 - Set up on Lincoln St SW by 1st Ave SW. Trial.
 - Working with MNDOT and BEC Highway to meet guidelines for use of the speed trailer on their highways within the city limits.
- Looking at changing/adding the same mapping system to our Mobile computers as the Sheriffs Office. There are several benefits to the change/upgrade. I hope to have and provide a plan/cost in May.

Training:

- PATROL Online through the League of MN Cities- Topics include OSHA, POST Mandated and others.
 - Officers work on online training as time permits throughout the year.
- Use of Force at BEC Sheriff's Office on March 6, 2024- All officers- State Mandated training.
- EMR Refresher- (Emergency Medical Responder) Mandatory for 3 officers and optional for 1 officer who is EMT certified. Training is four Thursday Evenings in March and April.
- MAARC (Minnesota Adult Abuse Report Center) Reporting Refresher- 1 officer attended.

Following pages are monthly Calls for Service

March 2024

By Call Types

Type of Call	Date Rreported	ICR #	Unit	Reported	Dispatched	Arrived	Cleared
Alarm	3/19/24	202400000370	MPP4873G	23:47	23:49		0:00
<u>Alarm</u>	<u>1.00</u>						
Animal Complaint/Bite	3/3/24	202400000297	MPP4874B	14:41	14:41		14:53
Animal Complaint/Bite	3/7/24	202400000316	MPP4873G	16:50	16:50	16:50	16:55
Animal Complaint/Bite	3/13/24	202400000339	MPP4874B	12:10	12:11	12:28	13:22
Animal Complaint/Bite	3/13/24	202400000340	MPP4874B	14:03	14:04		14:23
Animal Complaint/Bite	3/19/24	202400000367	MPP4873G	20:43	20:45	20:55	21:11
Animal Complaint/Bite	3/25/24	202400000388	MPP4871H	13:51	13:52		13:52
Animal Complaint/Bite	3/29/24	202400000408	MPP4874B	16:38	16:38		16:38
Animal Complaint/Bite	3/30/24	202400000413	MPP4871H	16:06	16:08		16:08
Animal Complaint/Bite	3/31/24	202400000417	MPP4871H	16:28	16:30		16:30
<u>Animal Complaint/Bite</u>	<u>9.00</u>						
Assist	3/17/24	202400000360	MPP4873G	19:39	19:40		20:06
Assist	3/21/24	202400000377	MPP4874B	13:40	13:43		13:46
Assist	3/27/24	202400000394	MPP4874B	8:15	8:15		8:20
<u>Assist</u>	<u>3.00</u>						
Assist Ambulance (law)	3/1/24	202400000288	MPP4874B	15:12	15:12	15:12	15:39
Assist Ambulance (law)	3/3/24	202400000294	MPP4874B	9:23	9:24	9:27	9:35
Assist Ambulance (law)	3/4/24	202400000302	MPP4871H	1:50	1:50		1:50
Assist Ambulance (law)	3/4/24	202400000304	MPP4874B	12:15	12:16	12:18	12:42
Assist Ambulance (law)	3/5/24	202400000310	MPP4874B	12:27	12:27	12:29	12:55
Assist Ambulance (law)	3/9/24	202400000325	MPP4873G	22:38	22:38	22:39	22:54
Assist Ambulance (law)	3/11/24	202400000330	MPP4874B	12:14	12:15	12:27	12:37
Assist Ambulance (law)	3/14/24	202400000342	MPP4871H	6:43	6:43		6:49
Assist Ambulance (law)	3/15/24	202400000355	MPP4873G	22:19	22:26	22:29	23:00
Assist Ambulance (law)	3/17/24	202400000361	MPP4873G	20:10	20:10	20:14	20:32
Assist Ambulance (law)	3/23/24	202400000385	MPP	15:15	15:15		15:15
Assist Ambulance (law)	3/29/24	202400000409	MPP4874B	16:43	16:43	16:49	17:03
Assist Ambulance (law)	3/29/24	202400000411	MPP4874B	21:41	21:41	21:45	22:04
Assist Ambulance (law)	3/31/24	202400000420	MPP4871H	20:03	20:03	20:11	20:24
<u>Assist Ambulance (law)</u>	<u>14.00</u>						
Assist Fire Dept (law)	3/10/24	202400000326	MPP4871H	9:29	9:29		9:31
<u>Assist Fire Dept (law)</u>	<u>1.00</u>						
Assist Other Agency (law)	3/5/24	202400000308	MPP4871H	1:39	1:39		4:20
Assist Other Agency (law)	3/10/24	202400000328	MPP4873G	19:53	19:53	20:08	20:10
Assist Other Agency (law)	3/19/24	202400000366	MPP4871H	12:27	12:27		12:31
Assist Other Agency (law)	3/19/24	202400000369	MPP4873G	23:42	23:43	23:47	23:50
Assist Other Agency (law)	3/27/24	202400000396	MPP4873G	19:47	19:47	19:55	21:03
Assist Other Agency (law)	3/29/24	202400000406	MPP4873G	0:13	0:15	0:15	0:42
Assist Other Agency (law)	3/29/24	202400000412	MPP4874B	22:19	22:23		22:28
Assist Other Agency (law)	3/30/24	202400000415	MPP4871H	22:39	22:40	22:45	23:59

March 2024

By Call Types

Type of Call	Date Rreported	ICR #	Unit	Reported	Dispatched	Arrived	Cleared
<u>Assist Other Agency (law)</u>	<u>8.00</u>						
Civil	3/6/24	202400000313	MPP4874B	15:26	15:30		15:40
Civil	3/9/24	202400000324	MPP4873G	18:42	18:45	18:46	19:20
Civil	3/14/24	202400000345	MPP4873G	18:32	18:36		19:11
Civil	3/15/24	202400000348	MPP4874B	12:07	12:08		12:08
Civil	3/15/24	202400000350	MPP4874B	15:43	15:45	16:23	15:54
<u>Civil</u>	<u>5.00</u>						
Civil Standby	3/4/24	202400000305	MPP4873G	16:56	16:59	17:24	16:59
Civil Standby	3/5/24	202400000309	MPP4874B	8:46	8:52		9:03
Civil Standby	3/27/24	202400000397	MPP4873G	22:10	22:15	22:45	23:18
Civil Standby	3/27/24	202400000398	MPP4873G	23:17	23:18	23:18	23:32
<u>Civil Standby</u>	<u>4.00</u>						
Crim Damage To Vehicle	3/22/24	202400000379	MPP4873G	3:03	3:09		3:22
<u>Crim Damage To Vehicle</u>	<u>1.00</u>						
Death (body Found)	3/16/24	202400000358	MPP4871H	16:23	16:24	16:42	23:05
<u>Death (body Found)</u>	<u>1.00</u>						
Directed Patrol	3/1/24	202400000290	MPP4873G	20:37	20:37		22:46
Directed Patrol	3/2/24	202400000293	MPP4871H	18:52	18:52		20:27
Directed Patrol	3/3/24	202400000295	MPP4874B	11:03	11:03		13:06
Directed Patrol	3/3/24	202400000298	MPP4871H	18:49	18:50		20:35
Directed Patrol	3/4/24	202400000307	MPP4871H	23:13	23:13		1:05
Directed Patrol	3/5/24	202400000311	MPP4871H	23:01	23:02		0:15
Directed Patrol	3/6/24	202400000312	MPP4874B	14:16	14:16		16:12
Directed Patrol	3/7/24	202400000317	MPP4873G	16:55	16:56		18:56
Directed Patrol	3/8/24	202400000321	MPP4873G	19:56	19:56		22:48
Directed Patrol	3/9/24	202400000323	MPP4873G	17:32	17:32		19:53
Directed Patrol	3/10/24	202400000329	MPP4873G	22:56	22:56		0:57
Directed Patrol	3/12/24	202400000336	MPP4871H	19:53	19:53		21:50
Directed Patrol	3/13/24	202400000338	MPP4874B	9:45	9:45		11:27
Directed Patrol	3/14/24	202400000344	MPP4873G	16:51	16:51		18:36
Directed Patrol	3/15/24	202400000354	MPP4873G	21:22	21:22	21:23	22:21
Directed Patrol	3/17/24	202400000362	MPP4873G	20:44	20:44		23:16
Directed Patrol	3/18/24	202400000363	MPP4873G	19:18	19:19		21:19
Directed Patrol	3/19/24	202400000368	MPP4873G	21:49	21:50		23:40
Directed Patrol	3/20/24	202400000374	MPP4873G	21:48	21:48		23:47
Directed Patrol	3/22/24	202400000383	MPP4871H	21:30	21:31		22:57
Directed Patrol	3/23/24	202400000386	MPP4874B	22:35	22:35		0:25
Directed Patrol	3/25/24	202400000389	MPP4873G	19:48	19:49		21:56
Directed Patrol	3/26/24	202400000390	MPP4873G	17:49	17:50		19:53
Directed Patrol	3/28/24	202400000400	MPP4873G	0:00	0:00		2:01
Directed Patrol	3/28/24	202400000404	MPP4873G	22:51	22:51		1:20
Directed Patrol	3/29/24	202400000410	MPP4874B	19:32	19:32		21:23

March 2024

By Call Types

Type of Call	Date Rreported	ICR #	Unit	Reported	Dispatched	Arrived	Cleared
Directed Patrol	3/30/24	202400000414	MPP4871H	18:40	18:41		20:30
Directed Patrol	3/31/24	202400000419	MPP4871H	18:46	18:47	19:23	21:00
Directed Patrol	28.00						
Disturb/disorderly/Nuisan	3/11/24	202400000332	MPP4871H	23:47	23:48	23:50	0:10
Disturb/disorderly/Nuisan	3/20/24	202400000373	MPP4873G	19:43	19:43	19:44	19:59
Disturb/disorderly/Nuisan	3/21/24	202400000375	MPP4874B	10:56	10:57	10:59	11:28
Disturb/disorderly/Nuisan	3/31/24	202400000418	MPP4871H	18:15	18:18	18:21	18:44
Disturb/disorderly/Nuisan	4.00						
Driving Complaint	3/12/24	202400000335	MPP4871H	18:28	18:29	18:32	18:37
Driving Complaint	3/13/24	202400000341	MPP4871H	19:13	19:14		19:14
Driving Complaint	3/15/24	202400000351	MPP4873G	16:19	17:20		16:23
Driving Complaint	3/15/24	202400000352	MPP4873G	17:44	17:45		17:55
Driving Complaint	3/20/24	202400000371	MPP4874B	16:26	16:26		16:26
Driving Complaint	3/24/24	202400000387	MPP4874B	12:30	12:33	12:33	14:35
Driving Complaint	6.00						
Fire Smoke Investigation	3/12/24	202400000337	MPP4871H	21:26	21:27		21:27
Fire Smoke Investigation	1.00						
Harass Restrain Ord Viol	3/12/24	202400000334	MPP4871H	17:25	17:30		17:30
Harass Restrain Ord Viol	3/28/24	202400000402	MPP4874B	13:47	13:51		14:32
Harass Restrain Ord Viol	2.00						
Information Call Only	3/3/24	202400005575	MPP4871H	20:37	20:37		20:43
Information Call Only	3/15/24	202400000349	MPP4874B	12:20	12:20		12:20
Information Call Only	3/19/24	202400000365	MPP4871H	10:50	10:51		10:51
Information Call Only	3/22/24	202400000382	MPP4871H	18:03	18:05		18:05
Information Call Only	3/28/24	202400000403	MPP4874B	17:54	17:55		17:55
Information Call Only	5.00						
Juvenile Nuisance Cmplnt	3/3/24	202400000301	MPP4871H	20:48	20:48	20:49	21:24
Juvenile Nuisance Cmplnt	1.00						
Motor Veh Acc - Hit & Run	3/7/24	202400000318	MPP4873G	17:47	17:54		17:54
Motor Veh Acc - Hit & Run	1.00						
Motor Veh Acc - Pers Inj	3/28/24	202400007843	MPP4874B	17:28	17:28	17:35	18:06
Motor Veh Acc - Pers Inj	1.00						
On-going Criminal Invest	3/22/24	202400000384	MPP4871H	23:02	23:05		1:03
On-going Criminal Invest	1.00						
Open Door/window	3/6/24	202400000315	MPP4871H	22:13	22:14		22:14
Open Door/window	3/19/24	202400000364	MPP4873G	1:26	1:27	1:27	1:29

March 2024

By Call Types

Type of Call	Date Rreported	ICR #	Unit	Reported	Dispatched	Arrived	Cleared
<u>Open Door/window</u>	<u>2.00</u>						
Parking (comp/viol)	3/4/24	202400000303	MPP4874B	9:14	9:15		9:15
Parking (comp/viol)	3/4/24	202400000306	MPP4871H	17:47	17:47		17:47
Parking (comp/viol)	3/12/24	202400000333	MPP4874B	8:34	8:35		8:35
Parking (comp/viol)	3/15/24	202400000353	MPP4873G	19:55	19:57	20:01	20:29
<u>Parking (comp/viol)</u>	<u>4.00</u>						
Predator Offender Reg Chk	3/11/24	202400000331	MPP4874B	12:37	12:37		12:48
<u>Predator Offender Reg Chk</u>	<u>1.00</u>						
Property Lost/Found	3/6/24	202400000314	MPP4874B	16:42	16:42		16:42
<u>Property Lost/Found</u>	<u>1.00</u>						
Public Works Notification	3/3/24	202400000296	MPP4874B	12:52	13:06		13:06
Public Works Notification	3/26/24	202400000392	MPP4873G	20:23	20:23	20:23	20:51
<u>Public Works Notification</u>	<u>2.00</u>						
Sexual Assault	3/21/24	202400000378	MPP4871H	16:05	16:07	16:25	18:18
<u>Sexual Assault</u>	<u>1.00</u>						
Suspicious Circumstance	3/1/24	202400000291	MPP4873G	22:44	22:46	22:57	23:12
Suspicious Circumstance	3/14/24	202400000347	MPP4873G	20:01	20:01		20:17
Suspicious Circumstance	3/28/24	202400000401	MPP4874B	13:23	13:24	13:24	13:30
<u>Suspicious Circumstance</u>	<u>3.00</u>						
Suspicious Vehicle	3/27/24	202400000399	MPP4873G	23:30	23:32		23:41
<u>Suspicious Vehicle</u>	<u>1.00</u>						
Threats Complaint	3/16/24	202400000356	MPP4873G	0:31	0:33		0:51
<u>Threats Complaint</u>	<u>1.00</u>						
Traffic Stop	3/1/24	202400000289	MPP4873G	19:29	19:30	19:30	19:33
Traffic Stop	3/3/24	202400000300	MPP4871H	19:49	19:49	19:49	19:54
Traffic Stop	3/9/24	202400000322	MPP4873G	17:21	17:22	17:22	17:27
Traffic Stop	3/20/24	202400000372	MPP4873G	18:29	18:29	18:29	18:32
Traffic Stop	3/26/24	202400000393	MPP4873G	21:28	21:28	21:28	21:36
Traffic Stop	3/27/24	202400000395	MPP4873G	19:14	19:15	19:15	19:18
<u>Traffic Stop</u>	<u>6.00</u>						
Welfare Check	3/3/24	202400000299	MPP4871H	19:44	19:47		19:47
Welfare Check	3/29/24	202400000407	MPP4871H	14:11	14:12		14:12
<u>Welfare Check</u>	<u>2.00</u>						
<u>Total Calls</u>	<u>121.00</u>						

Administration report

March 2024

At the Presidential primary election on March 5th Mapleton had 103 in person and 14 absentees total 117 voters.

First quarters Utility bills were mailed out. All meters were estimated due to meter reading equipment not working. The new utility rates were also in effect on this quarter's bill.

Clerk Duncanson attended the Municipal Clerks and Finance Officers Association of Minnesota (MCFOA) conference in St. Cloud, MN, from March 20 to March 22, this draws representatives from cities across Minnesota. The conference serves as a platform for exchanging knowledge, featuring educational sessions and keynote speakers aimed at inspiring attendees. Beyond the enriching sessions, the event provides valuable networking opportunities, enabling representatives to connect and share insights with their counterparts from other municipalities.

Maple River's Business teacher Jackie Doering asked Clerk Duncanson to mentor her Business 101 class. The kids were put into teams and asked to create a business proposal to present to potential investors to help, find funding to purchase/sell their product for about 3-4 weeks, and then dissolve the business. Any profits will be donated to a non-profit of their choosing.


Administration staff completed OSHA reporting training during our monthly regional safety group training. Training is provided by Minnesota Municipal Utilities Association in partnership with the League of Minnesota Cities.

Bonnie Klien is looking for Library help for the summer; Bringing on a part-time person to assist with summer activities can help ensure that everything runs smoothly. In the past we have hired a part-time person to help with the summer activities. The last couple years we have not hired anyone because their activities were online due to covid. This summer the library is going to start in person events again. We will be taking applications until May 1st.

Administration personal are beginning to start working with Paya/Nuevi (the new credit card/online payments program) people we are in the infant ages of the process. We will soon send out an email and Facebook posts to alert utility customers that a change is coming soon.

OFFICE OF THE MINNESOTA
SECRETARY OF STATE STEVE SIMON

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Unofficial Results Tuesday, **Results Home**  **Previous Page**
March 5, 2024

Precincts Reporting of Selected Precincts: 100% 1 of 1

Last Updated: 03/11/24 1:07 PM

Voters Registered at 7AM: 985

Results for Selected Precincts in Blue Earth County
MAPLETON

U.S. Presidential Nominee
4100 precincts in contest. 1 of 1 precincts reported.

Republican	Candidate	Totals	Percent
	Donald J. Trump	62	72.09%

Republican	Candidate	Totals	Percent
	Vivek Ramaswamy	0	0.00%
	Ron DeSantis	1	1.16%
	Nikki Haley	21	24.42%
	Chris Christie	2	2.33%
	Write-In	0	0.00%
Democratic- Farmer-Labor	Candidate	Totals	Percent
	Jason Palmer	0	0.00%
	Joseph R Biden Jr	25	80.65%
	Eban Cambridge	0	0.00%

Democratic-Farmer-Labor	Candidate	Totals	Percent
	Uncommitted	1	3.23%
	Marianne Williamson	0	0.00%
	Dean Phillips	4	12.90%
	Frankie Lozada	1	3.23%
	Gabriel Cornejo	0	0.00%
	Cenk Uygur	0	0.00%
	Armando "Mando" Perez-Serrato	0	0.00%
	Write-In	0	0.00%

Legal Marijuana Now	Candidate	Totals	Percent
	Vermin Supreme	0	0.00%
	Krystal Gabel	0	0.00%
	Dennis Schuller	0	0.00%
	Edward Forchion	0	0.00%
	Rudy Reyes	0	0.00%
	Write-In	0	0.00%

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Vulnerability Disclosure

February 2024

Fund		2024 Budget		2024 YTD	Balance 2/29/24	Budget %	Cash Balance
General Fund - Admin, Council, Street, Police, Fire, Park, Elections							
FUND 101 GENERAL FUND							\$ 1,018,209.58
	Revenue	\$ 1,494,000.00	\$	6,377.14	\$ 1,487,622.86	99.57%	
	Expenditure	\$ 1,494,000.00	\$	234,581.17	\$ 1,259,418.83	84.30%	
Special Revenue Funds							
FUND 204 CAPITAL OUTLAY RESERVE - Savings for large capital purchases							\$ 460,992.62
	Revenue	\$ 124,000.00	\$	3,270.27	\$ 120,729.73	97.36%	
	Expenditure	\$ 116,800.00	\$	11,102.19	\$ 105,697.81	90.49%	
FUND 205 MAPLETON COMMUNITY CENTER							\$ 25,779.53
	Revenue	\$ 14,000.00	\$	440.38	\$ 13,559.62	96.85%	
	Expenditure	\$ 13,200.00	\$	5,277.11	\$ 7,922.89	60.02%	
FUND 207 DAY CARE CENTER							\$ 17,824.66
	Revenue	\$ 37,000.00	\$	51.01	\$ 36,948.99	99.86%	
	Expenditure	\$ 36,900.00	\$	1,567.50	\$ 35,332.50	95.75%	
FUND 210 ARPA COVID							\$ 70,609.61
	Revenue	\$ -	\$	-	\$ -		
	Expenditure	\$ 70,609.05	\$	-	\$ 70,609.05		
FUND 225 REVOLVING LOAN FUND							\$ 165,290.61
	Revenue	\$ 14,000.00	\$	2,597.70	\$ 11,402.30	81.45%	
	Expenditure	\$ 120.00	\$	10.00	\$ 110.00		
FUND 230 EDA							\$ (164,790.96)
	Revenue	\$ 30,000.00	\$	43,218.00	\$ (13,218.00)	-44.06%	
	Expenditure	\$ 43,700.00	\$	16,097.15	\$ 27,602.85	63.16%	
FUND 234 FOUNDATION							\$ 5,464.34
	Revenue	\$ -	\$	400.30	\$ (400.30)		
	Expenditure	\$ -	\$	415.00	\$ (415.00)		
FUND 240 SCDP Grant Program - housing fix up loans							\$ 197,240.50
	Revenue	\$ 3,000.00	\$	766.54	\$ 2,233.46	74.45%	
	Expenditure	\$ 50.00	\$	20,757.50	\$ (20,707.50)	-41415.00%	
Debt Service Funds - Funds to pay bond payments							
FUND 330 2017 STREET UTIL							\$ 269,483.28
	Revenue	\$ 115,000.00	\$	1,045.78	\$ 113,954.22	99.09%	
	Expenditure	\$ 134,800.00	\$	-	\$ 134,800.00	100.00%	
FUND 334 2020 STREET PROJ DEBT SERVICE							\$ 389,022.65
	Revenue	\$ 89,300.00	\$	1,510.31	\$ 87,789.69	98.31%	
	Expenditure	\$ 127,695.00	\$	-	\$ 127,695.00	100.00%	
FUND 337 2022 Project Debt Service							\$ 189,886.33
	Revenue	\$ 231,000.00	\$	732.15	\$ 230,267.85	99.68%	
	Expenditure	\$ 276,505.00	\$	-	\$ 276,505.00	100.00%	

February 2024

Fund		2023 Budget		2023 YTD		Balance	Budget %	Cash Balance
FUND 343 2009 HIGHWAY 30								\$ 47,911.06
	Revenue	\$ 43,000.00	\$	184.50	\$	42,815.50	99.57%	
	Expenditure	\$ 87,280.00	\$	274.50	\$	87,005.50	99.69%	
FUND 349 2012 STREET & UTILITY								\$ 278,902.99
	Revenue	\$ 88,700.00	\$	1,076.94	\$	87,623.06	98.79%	
	Expenditure	\$ 119,295.00	\$	-	\$	119,295.00	100.00%	

Capital Project Fund - Bond proceeds used to pay for street & utility project construction

FUND 437 2022 Cap Project Fund								\$ 355,038.67
	Revenue	\$ 500.00	\$	1,379.58	\$	(879.58)	-175.92%	
	Expenditure	\$ 175,725.00	\$	-	\$	175,725.00	100.00%	

Enterprise Funds - Each fund operates as a business. NO TAXPAYER DOLLARS, funded only by user fees

FUND 601 WATER FUND								\$ 448,156.44
	Revenue	\$ 256,850.00	\$	1,693.83	\$	255,156.17	99.34%	
	Expenditure	\$ 248,625.00	\$	46,785.52	\$	201,839.48	81.18%	
FUND 602 SEWER FUND								\$ 620,271.39
	Revenue	\$ 263,500.00	\$	2,299.79	\$	261,200.21	99.13%	
	Expenditure	\$ 249,800.00	\$	32,931.73	\$	216,868.27	86.82%	
FUND 603 REFUSE (GARBAGE) FUND								\$ 158,536.54
	Revenue	\$ 133,000.00	\$	555.89	\$	132,444.11	99.58%	
	Expenditure	\$ 141,400.00	\$	23,316.65	\$	118,083.35	83.51%	
FUND 606 STORM SEWER FUND								\$ 156,606.00
	Revenue	\$ 87,000.00	\$	471.66	\$	86,528.34	99.46%	
	Expenditure	\$ 107,400.00	\$	-	\$	107,400.00	100.00%	
FUND 609 MUNICIPAL LIQUOR FUND								\$ 526,232.19
	Revenue	\$ 755,500.00	\$	111,402.81	\$	644,097.19	85.25%	
	Expenditure	\$ 745,500.00	\$	109,154.97	\$	636,345.03	85.36%	

Fiduciary Funds -

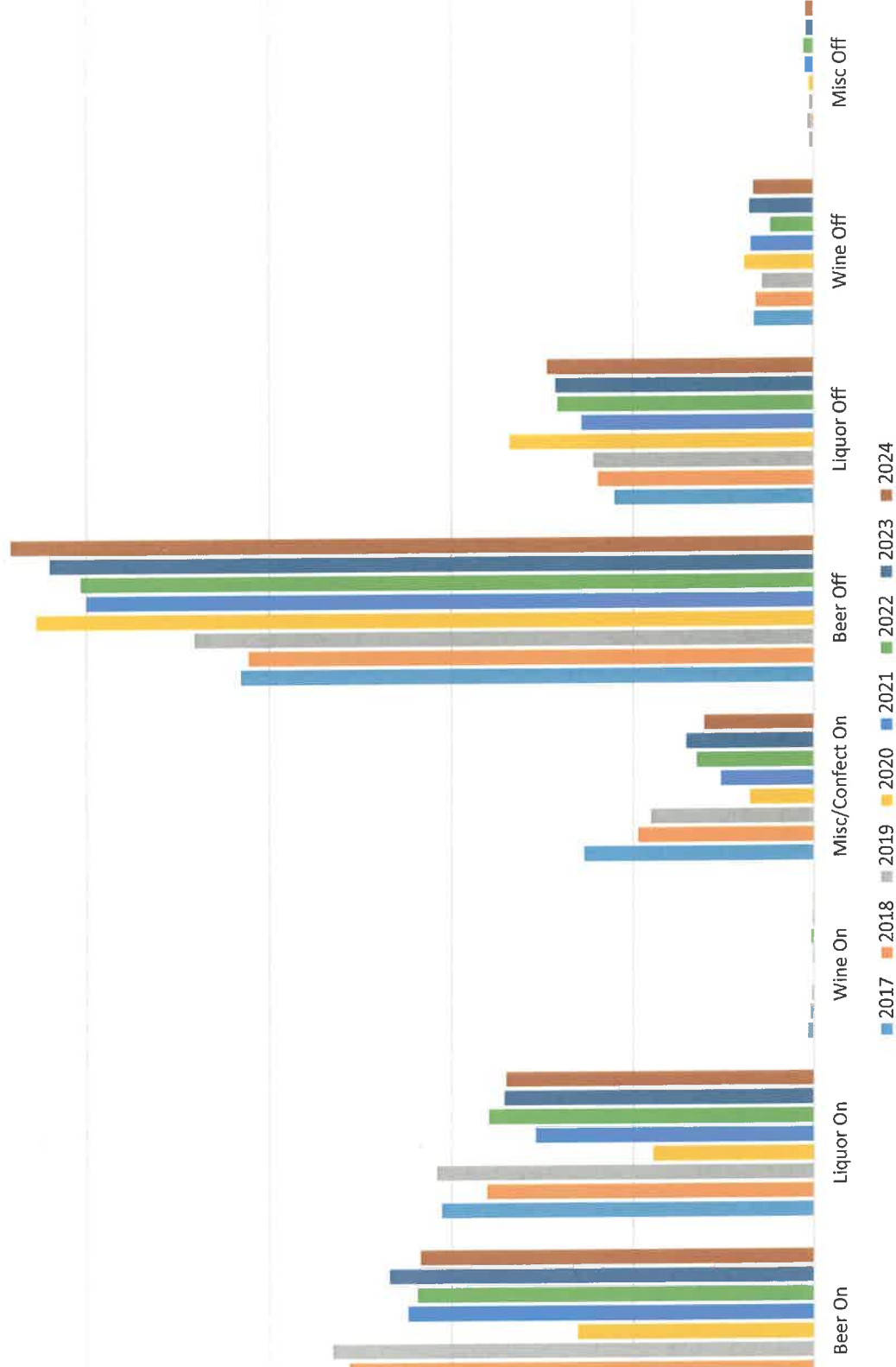
FUND 800 TRUST FUND - Library								\$ 24,082.42
	Revenue	\$ 4,350.00	\$	100.47	\$	4,249.53	97.69%	
	Expenditure	\$ 2,000.00	\$	2,000.00	\$	-	0.00%	

\$ 5,260,750.45

2024 Resolutions

Resolutions#	Department		Status
01-01-24	Admin	Designation	Completed
02-01-24	Admin	Temp Employee	Completed
03-01-24	Admin	Authorizing Sale of EDA Property	Completed
04-01-24	Admin	Fire Works	Progress
05-01-24	Sewer	Televising	Completed
06-01-24		Variable Frequency Driver	Completed
07-01-24	Admin	Small Cities Development Draw Request	Completed
08-02-24		Public Works Promote	Completed
09-02-24	Admin	Election Judge	Completed
10-02-24	Fire	Turn out Gear	Progress
11-02-24	Admin	Sertoma contract	Completed
12-02-24	Fire	Pool Filling Policy	
13-02-24	Water	Well#3 & Replace pump/motor	Completed
14-02-24	Sewer	Sanitary Sewer on Main NW	Completed
15-03-24	Street	Seal Coat	
16-03-24	Police	Speed Display Trailer	Completed
17-03-24	Police	Retention Bonus PD	Completed
18-03-24	Police	Animal Impound	Completed
19-03-24	Police	Amboy Contract	Completed
20-03-24	Police	Police- backup Portable Radio	Ordered
21-03-24	Admin/Pol.	Moving forward with plans for Warning Siren	
22-04-24	Liquor	Bartender	Completed
23-04-24	Admin	Investments	
24-04-24	Water/Admin	Water Meter Software	
25-04-24	Street	Creaksealing	
26-04-24	Police	Dog License- Waive license fee if Chipped	Completed

0.00



Mapleton Mayor Minute

All the city news you need to know and a little bit more.

April

The City of Mapleton is an equal opportunity provider.

www.mapletonmn.gov 507-524-3492 Mayor.annis@mapletonmn.gov

2024

April – National Volunteer Month

We need more volunteers for all organizations. To see a list and sign up go to https://docs.google.com/forms/d/1ZKfz8AWj3jpCnQ19px32KBRJmkl7qECqDICpNdkDf0/viewform?edit_requeste d=true or use the following QR code



I still have FREE Mapleton T shirts to give to the 1st 40 that sign up. If you have questions, contact me at mayor.annis@mapletonmn.gov. According to a U of M study, Mapleton should have between 75-100 active volunteers. Your time is NOW!!

Photo of the Month

March winners

1st – Whitney Sheely

2nd – Whitney Sheely

3rd – Deb Herber

Go to view the winners:

<https://www.mapleriverchamber.org/photo-of-the-month>

The theme for April is “Spring has Sprung”. All photos need to be submitted by April 24th. To submit Photos, email them to mapletonareafoundation@gmail.com. Thanks to the Maple River Chamber of Commerce and the Mapleton Area Foundation for their support of the Photo of the month program in 2024.



Severe Weather Awareness Week is April 8 - 12, 2024

Are you ready for severe weather? Each year, Homeland Security and Emergency Management in collaboration with the National Weather Service sponsors Severe Weather Awareness Week in Minnesota. The week is designed to refresh, remind and educate everyone about the seasonal threats from severe weather and how to avoid them. It's also a great time to make and practice your emergency plan and build or refresh your emergency preparedness kit.



MAPLETON
MINNESOTA

Curling Capital of Minnesota

Upcoming dates...

April 2 & 16 - Council meetings at Mapleton Fire Department - 4:30pm

April 16 – EDA – 1pm – Mapleton Heritage Place Board Room

April 11 - Maple River Chamber - 5:30pm Community Center

April 11 - Statewide tornado drills are scheduled for Thursday, April 11 at 1:45 p.m. and 6:45 p.m. CDT.

For more information about Severe Weather Awareness Week go to dps.mn.gov and search Severe Weather Emergency Week 2024. *****Water mains will be flushed the week of April 8, 2024*****

Did you know??? Mapleton Trivia – information gathered by Tim Solie.

April 17, 1876, St. Johannes or St. John's Lutheran Church incorporated.

April 23, 1963, Gopher football great Bobby Bell visits Mapleton.

April 25, 1976, groundbreaking for community home addition takes place.



Mapleton V.F.W. Post 5338
211 Main Street East
Mapleton, MN 56065

4-3-24

Chief Honsey,

Thanks for doing the DARE program in our community!! The VFW really enjoyed the "thank you" letter signed by the Kids!! It was a easy sell to the members when they saw the letter.

Keep up the good work you do Ben. I always enjoyed working with my two chiefs when I was Mayor! Both named "Ben" and both very competent in their departments, you guys were exceptional!!

Sincerely,

Jim Swanson
Mapleton VFW Quartermaster

RESOLUTION 27-04-24

RESOLUTION APPROVING BARTENDER

Whereas: The Liquor store needs to hire additional part time staff, and

Whereas: Jake Weise and Amber Duncanson interviewed a bartender and would like to add the following name to fill in shift hours.

Kelsey Schmidt-Mosloski

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLETON, MN that the above individual be hired as part time bartender for the Municipal Liquor Store, contingent on passing a background check.

MOTION: _____ SECOND: _____

	Aye	Nay
Mike Braaten	_____	_____
Evan Masters	_____	_____
Billy Vait	_____	_____
Kenneth Warner	_____	_____
Jeff Annis	_____	_____

Adopted by the Mapleton City Council this the 16th of April 2024.

Jeff Annis, Mayor

Amber Duncanson, City Clerk

CITY OF MAPLETON

Volunteer Policy

1. Introduction

The City of Mapleton strives to involve more people more effectively in volunteering to help enhance and enrich the community.

It does this by:

- Working with local service organizations to improve the diversity and quality of volunteer placements.
- Providing potential volunteers with the means to access volunteering opportunities.
- Helping people who might otherwise have found themselves excluded to take part in their communities.

The city of Mapleton is committed to involving volunteers directly within the organization to:

- Contribute to the delivery of our services.
- Form a board of management.
- Make sure we are responsive to the needs of our users.
- Provide different skills and perspectives.
- Offer opportunities for participation by people who might otherwise be excluded.

This volunteer policy sets out the principles and practice by which we involve volunteers.

2. Principles

The city of Mapleton:

- Recognizes that voluntary work brings benefits to volunteers themselves, to service users and to paid staff.
- Will ensure that volunteers are properly integrated into the organizational structure and that mechanisms are in place for them to contribute to the volunteer's work.
- Will not introduce volunteers to replace paid staff.
- Expects that staff at all levels will work positively with volunteers and, where appropriate, will actively seek to involve them in their work.
- Recognizes that volunteers require satisfying work and personal development and will seek to help volunteers meet these needs, as well as providing the training for them to do their work effectively.
- Will endeavour to identify and cover the costs of involving volunteers.
- Recognizes that the management of volunteers requires designated responsibilities within specific posts.
- Will endeavour to involve volunteers from a wide range of backgrounds and abilities and ensure our volunteering opportunities are as accessible as possible.

3. Recruitment

Recruitment of volunteers will generally be from all sections of the community and will be in line with the City of Mapleton Equal Opportunities Policy. Positive action in recruitment may be used where appropriate.

Every volunteer role will undergo a risk assessment. For volunteer roles which involve 'regulated work' such as care giving and/or sustained and direct contact with children or vulnerable adults, the City of Mapleton has a legal obligation to ensure that volunteers are not barred from working with children or vulnerable groups. Potential volunteers for such roles will be required to provide information to conduct a

background check. This information will be dealt with in the strictest confidence and will not necessarily prejudice the person being accepted for voluntary work.

4. Volunteer Agreements and Voluntary Work Outlines

Volunteers will receive a role description and volunteer agreement containing full information about their chosen area of work and a clear idea of their responsibilities and the volunteer's responsibilities to them.

5. Induction and Training

Volunteers will be given induction and training appropriate to the specific tasks to be undertaken.

6. Support

Volunteers will be assigned a named contact person who will provide regular support. Support sessions will provide the opportunity for ongoing dialogue about the development of the volunteering role and any advice and guidance as needed. Where the volunteering role is emotionally demanding these sessions also give volunteers the opportunity to access emotional support from the organization.

7. The Volunteer's Voice

Volunteers will be consulted in decisions which affect them. The city of Mapleton is committed to developing consultation and representational procedures for volunteers.

8. Records

Minimum details will be kept on volunteers. This will include the registration form, references, placement details, crisis contact, correspondence and any other relevant information in accordance with the City of Mapleton's confidentiality policy.

9. Confidential Information/Data Privacy

As you work with the staff, you may be placed in a position where some private or confidential information is accessible to you in order to do your job. If so, you must not share this information with anyone who does not have a professional right or need to know. No one is permitted to remove or make copies of any City records, reports, or documents without prior approval.

- The Minnesota Data Practices Act specifies what information is public. Please check with your supervisor.

10. Expenses

The city of Mapleton will ensure that there is a clear and accessible system to enable volunteers to claim out of pocket expenses. The City of Mapleton can reimburse for items purchased on behalf of the City.

- Volunteers are required to get approval from the city clerk or entity of the city before making a purchase.
- Volunteers will be reimbursed for mileage when ask to travel on behalf of the City of Mapleton.
- Mileage will be set by MN Management and budget, and miles will be figured out by google map.

11. Insurance

Volunteers will be covered by the city's volunteer accident insurance while carrying out agreed duties.

12. Health and Safety

The city of Mapleton will take all reasonably practicable steps to ensure the volunteers' health, safety and welfare while performing their duties.

13. Equal Opportunities

Volunteers and staff will work in accordance with the city of Mapleton's equal opportunities policy and will prevent discrimination on any grounds.

14. Problems

The city of Mapleton has a policy to help deal with grievances that volunteers may have. In line with this policy volunteers have the right to discuss any concerns they may have with their named contact at any time.

15. Endings

When volunteers move on from their role at the City of Mapleton they will be asked to provide feedback on the volunteering experience by way of an exit questionnaire. They will also be given the opportunity to discuss their responses to the questionnaire more fully with the city administrator.

- On the basis of their voluntary work, volunteers will have the right to request a reference. Volunteers will be supported to move on to other options.
- The city of Mapleton has a policy on how it will deal with any disciplinary issue regarding a volunteer.

16. Monitoring and Evaluation

The City of Mapleton will systematically monitor and evaluate its use of volunteers with reference to this Volunteer Policy.

This policy will be reviewed bi-annually.

I acknowledge that I have read and understand the City of Mapleton's Volunteer Policy as was distributed to me.

Signature

Date

****Please return the signed sheet to the Mapleton City Clerk.***

MOTION: _____ SECOND: _____

	Aye	Nay
Mike Braaten	_____	_____
Evan Masters	_____	_____
Billy Vait	_____	_____
Kenneth Warner	_____	_____
Jeff Annis	_____	_____

Adopted by the Mapleton City Council this the 16th of April 2024.

Jeff Annis, Mayor

Amber Duncanson, City Clerk

City of Mapleton

Human Resources Committee

The HR Committee is made up of the city clerk and two council members.

Under the general direction of the Council, Human Resources deals with policies on such issues as employment law, labor relations, data practices, Open Meeting Law, personnel, and pensions.

The Human Resources committee is responsible for the planning, organizing, and directing a comprehensive human resources program. Human resources services include but are not limited to recruitment; training; personnel program monitoring and evaluation; policy development; labor relations; management of benefit and compensation programs; and related activities.

-this committee will meet on an as needed basis.

The HR committee shall follow the city of Mapleton personnel policy and the HR reference Manual set by the League of MN Cities.